

Vendor Advisory Committee Meetings  
Thursday, March 23, 2017  
Meeting Minutes

Reports from VAC Workgroups:

**Ethics update:**

The meeting will be moved forward to June or July due to coverage and workload in the Community Services Department. Once a date is set they will inform everyone.

**Emergency Operations Planning Update:**

Liz Harrell expressed how important it is for everyone to have an emergency plan. Eastern Los Angeles Regional Center will be mailing out an Agency Emergency Plan Template that all vendors should fill out with important information in case of an emergency. The plan is for these forms to go out April 1<sup>st</sup>. The more accurate information ELARC has from all vendors, the easier it will be for them to communicate with all parties. This information will also be on the website.

**CAC Update:**

Jesse informed everyone that the last CAC meeting went well. Topic was about bullying and Melody Goodman from the Los Angeles State Council did an amazing job on the presentation. Jesse provided a handout during the meeting. She used pictures and examples of Adult Bullying and everyone found that to be helpful. Next topic is Healthy Family Relationships and it will be held on Tuesday, May 16<sup>th</sup> from 4pm-6pm.

**Reports from VAC groups:**

**Training:**

No update.

**Networking:**

Ron and Bryan presented an update on the outreach to 10 of the 14 ELARC Service Coordination Units. They were well received by the unit supervisors and service coordinators with positive responses regarding the upcoming Community Resource Fair on 4/27/2017. Reminder that for those that will not have a table, there will still be a host table where you can leave brochures or flyers of your agency. Announcement to those who did not return a registration form and payment indicating a concerted reach out would be done the next week and those who do not respond may be replaced with vendors on the waiting list.

**Legislative:**

No update.

**Report on Board of Directors Meeting**

Jose attended the Board Meeting and some of the updates were about the National Core Indicators survey. It is located on the ELARC website on the dashboard. You can also find this information on the DDS website where you can find more details, including a video and user friendly reports for all regional centers.

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**Upcoming events/Announcements:**

- On March 28<sup>th</sup>, Fiesta Educativa will be having a meeting on Purchase of Services.
- April is Autism Awareness month.
- Per recent legislation, all Regional Centers are required to have a Cultural Specialist position. Lupe Jacquez has been hired as the ELARC Cultural Specialist.
- Funds were made available to all Regional Centers mid-2016 to develop projects to address POS Disparity. ELARC proposed several projects to support achieving POS Equity. All of the projects were approved and are now beginning implementation. Much of the work currently assigned to the new Cultural Specialist involves support and management of these projects
  - One key ELARC POS Equity project is “Enhanced Caseloads” that focus on ELARC’ lowest POS per capita cases. Five caseloads were reduced to a 1:40 ratio, four of the caseloads are monolingual Spanish and one is monolingual Cantonese. To support this project and other POS Equity projects, two new positions were developed called Person Centered Practices Coordinators. One speaks Spanish, the other Cantonese.
- The last ELARC Self Determination Local Advisory Committee meeting was held on February 7. It was well attended and interest in the program continues. Regional Centers are awaiting DDS’ resubmission of the waiver application to the Federal Government. Once the waiver is approved and federal funding is secured, the project will begin. The next meeting of the Local Advisory Committee is April 4.

**VLF (Vendor Leadership Forum)** Jose and leadership workgroup discussed that they would like to start having ice breakers before starting the meeting.

There have been discussions on the bylaws with article III with memberships. It states there that vendor members need to fill out an application, and mostly no one has done that. The leadership group would like to change it to where instead of an application, it states that they can register. This can avoid confusion.

**Special Guest Presentation:**

Elliot Kase – Assistant Chief from Alhambra Police Department came to do a presentation on Active Shooting. He went over a lot of important facts and tips on what to do in case this were to happen to us. There is a power point available for those that attended the VAC meeting.

**VAC Agenda Preparation Planning Meeting** On the 1<sup>st</sup> Tuesday of the month, Tuesday April 4<sup>th</sup>, 2017 they will discuss topics that the VAC will want to discuss in future meetings. Every 1<sup>st</sup> Tuesday of each month, a meeting is held to discuss topics for the upcoming meeting of that month.

**Networking Group Meeting** – Next meeting will be shorter than usual due to the resource fair.

Meeting adjourned 12:02pm.