



EASTERN LOS ANGELES
REGIONAL CENTER

ELARC U: A Learning Community Service Provider Institute Presents

Residential Services Orientation (RSO)

These sessions are for new residential providers wanting to develop and open their own facility or for those that are seeking to become administrator of a facility.

All Sessions Are In- Person and Mandatory

Attendees must arrive by 8:45AM daily

Those who leave early will not receive full credit for the course

Session I:

Nov. 12, 2024

**Registration 8:45-9:00am
RSO 9:00 am - 12:30 pm**

Session II:

Nov. 13, 2024

**Registration 8:45-9:00am
RSO 9:00 am - 12:30 pm**

Session III:

Nov 19, 2024

**Registration 8:45-9:00am
RSO 9:00 am—12:30pm**

Orientation FEE
\$100.00

Successful Completion of this Course Will Require:

- Self-study skills
- Homework score 90% or higher
- Test score 70% or higher
- Participants must bring their own fully charged laptop or tablet
- Access to the Internet with Wi-Fi capability

Registration & Payment form is required and must be received by

Thursday, October 31, 2024

All registration will be done through our ELARC U, ELARC's Learning Management System

1. To log-in or create an account please [click here](#).
2. In the home page you will find a training notice labeled "RSO", you will automatically be taken to the enrollment page.
3. Submit payment along with form to: **ELARC Attn: Raven Jackson, P.O. Box 7916 , Alhambra CA 91802-7916**
4. Once payment has been processed an email registration will be approved. Link to the training and materials will be made available once enrollment is complete.
5. The RSO will be held in the city of Whittier. The location will be provided after once enrollment is completed.

For questions regarding registration please contact
Norma Dueñas nduenas@elarc.org or Martin Mercado mmercado@elarc.org

Attendance will be taken daily please arrive on time

Good Training * Strong Partnerships * Better Service



www.elarc.org * info@elarc.org



PAYMENT FORM

Now that you have registered through ELARC University (ELARC U), you must complete the payment form

Orientation FEE of \$100.00 checks or money orders only

NO REFUNDS UNLESS CLASS IS CANCELLED OR SOLD OUT

Confirmations will be sent via e-mail, therefore, an e-mail address MUST be provided.

This course requires a prerequisites of self study, homework and test. Homework is required to be completed prior to each sessions.

Registration forms **will not be processed** without an acknowledgment signature below.

Participants must attend the entire three-day session and meet minimal scoring requirements on the homework assignment (**90%**) and test (**70%**) to complete the orientation program.

By signing this registration form, I confirm that I am the individual registering for and participating in the RSO training sessions. I acknowledge that no proxies or representatives will be permitted to attend in my place, and only the individual whose identification matches the registration and payment information will be allowed entry. If I am unable to attend as stipulated, I will contact Raven Jackson in the Community Services Department at (626) 299-4772.

Payment Form should match the name(s) utilized in the electronic registration
Payments are not transferrable

Checks must be made to the order of “ Eastern Los Angeles Regional Center”

Attention to: Raven Jackson Community Services Division
ELARC; P.O. Box 7916, Alhambra, CA 91802-7916
Email: rjackson@elarc.org



REGISTRATION FORM

RESIDENTIAL SERVICES ORIENTATION

(PLEASE **PRINT** ALL INFORMATION BELOW **CLEARLY**)
USE **ONE** REGISTRATION FORM PER REGISTRANT

Name: _____

Phone #: _____

Agency Name: _____

E-mail: _____ Fee-\$100 per person: _____

Address: _____

X _____

I, the registrant, acknowledge the terms of my registration, as stated above, with my signature.

NOTE: Registration form, Photo ID and checks must be submitted by Thursday, October 31, 2024.