



**EASTERN LOS ANGELES REGIONAL CENTER**  
1000 S. Fremont Ave. • P.O. Box 7916 • Alhambra, CA 91802-7916  
(626) 299-4700 • FAX (626) 281-0730

**ELARC Board of Directors  
Meeting Minutes  
September 12, 2023  
Approved as Corrected October 10, 2023**

**Board Members Present:**

Dr. Linda Lopez, President  
Yougeng Sun, Vice-Chair  
  
Richard Helgeson, Treasurer  
  
Marisol Guerrero, Consumer  
  
Melissa Carrillo, VAC Representative  
Terry Munoz, Parent  
Dalia Mendoza, Consumer  
Pat Gomez, Parent  
Alex Wu, Consumer

**Staff Present:**

Gloria Wong, Executive Director  
Rhoda Tong,  
Associate Chief of Consumer Services  
Elizabeth Harrell,  
Community Services Manager  
Roxy Ortiz, Community Development &  
Training Supervisor  
Johnny Trombley, IT Supervisor  
Angie Salas, Executive Secretary

**Absent:**

Devora Navera-Reed  
Theresa Chen, Parent  
Joel Moreno, VAC Representative  
Edith Hernandez-Daniels,  
Chief of Consumer Services

**Guests:** Refer to Sign in Sheet

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**I. Welcome & Roll Call**

The meeting was called to order at 6:03 P.M. by Dr. Linda Lopez, President and Mr. Yougeng Sun, Vice-Chair, as Dr. Lopez anticipated some possible interruptions which could require her temporarily stepping away. The meeting arrangement consisted of a Zoom

Conference/Teleconference line and material was displayed on agency website and available to all visitor participants with a link from the agency website.

Mr. Sun welcomed all to the Eastern Los Angeles Regional Center Zoom Board of Directors Meeting.

Roll call was conducted. A quorum was established in order to conduct necessary business.

**II. Community Introductions/Opening Round:**

The Board members and guests were asked to introduce themselves and were noted on the “Sign-In” sheet.

**III. Community Input:**

Comments from the community were addressed.

**IV.**

**Approval of Board of Directors Meeting  
Motion Required - ATT #1**

***M/S/C (Richard Helgeson/Terry Munoz) To approve the BOD Meeting Minutes of July 11, 2023 as recorded. Unanimous.***

**V. Executive Director’s Report**

**1. Community Meeting Presentation:  
2022 Performance Contract (PC) Year End Report  
ATT #2 and #3**

**ATT #2**

Gloria Wong, Executive Director, noted that the presentation would focus on a single portion of the “Performance Contract” (PC) process, the “2022 Year-End-Report”. Ms. Wong shared that the PC timeline is being shifted from “Calendar Year” to “Fiscal Year” (July 1<sup>st</sup> to June 30<sup>th</sup>). As part of this transition the current PC is in effect for 18 months, from January 2023 to June 2024. ELARC is anticipating scheduling a Public Community Meeting in March/April to present the draft PC for Fiscal Year (FY) 2024-2025, which will begin the new 12 month cycle aligned to the fiscal year.

Despite the shift in timeline from calendar to fiscal year, another component of the PC, the “Year-End-Report” which reflects the results for the previous year, does not qualify for the 18 month extension and thus must be presented to the community upon release in Spring of 2023.

Ms. Wong shared that the “Year-End-Report” concentrates on outcomes in the following areas:

- ✓ Public Policy Measures
- ✓ Compliance Measures
- ✓ Improving Equity and Reducing Disparities
- ✓ Employment Opportunities for ELARC Consumers

Ms. Wong introduced the ELARC panel presenters:

- Gloria Wong, Executive Director
- Rhoda Tong, Associate Chief of Consumer Services
- Roxy Ortiz, Community Development & Training Supervisor
- George de la Loza, Local Partnership Agreement (LPA) Employment Officer
- Carmen Castro-Luna, Enhanced Services & Community Engagement Supervisor

### **Performance Contract (PC) Overview**

Ms. Wong introduced the first presenter, Roxy Ortiz, Community Development & Training Supervisor, who provided an overview of the PC.

The PC is an outcome based plan developed through meaningful participation with Regional Center’s local community. The community is essential to help prioritize the performance areas and the outcomes for those served by the Regional Centers. Regional Centers conduct public meetings to collect information from the community. The PC is divided into two (2) areas:

- 1) Public Policy Performance Measures
- 2) Compliance Performance Measures

DDS reviews baselines and year-end information to evaluate the Regional Center performance. DDS evaluates performance in the following three (3) areas:

- 1) The outcome has improved over the prior year's baseline, or
- 2) The performance exceeds the statewide average, or
- 3) The performance equals the standard that has been defined by the Department

## 2022 PC Year End Report - ATT #2

The "Year-End-Report" data is compiled by the Department of Developmental Services (DDS). The 2022 report was completed by Spring 2023 and it has been posted on the ELARC website. All elements of this report were presented in a "Power Point" presentation (ATT #3).

The review included information on:

- A) ELARC Demographics, who ELARC consumers are and where they live.

Graphs reviewed included:

- Diagnosis
- Ethnicity
- Age
- Residence

- B) Review of all compliance and public policy standards and the ranking over the last fiscal year as compared to the statewide average.

## How well is ELARC performing?

This part of the report assesses performance on five (5) public policy measures which are based on the Lanerman Act, the results are compared to the last two (2) calendar years. The five (5) compliance measures were reviewed.

## Public Policy Performance Measures

Regional Center Goals (based on Lanterman Act)	December 2021		December 2022	
	State Average	ELARC	State Average	ELARC
1. Fewer consumers live in developmental centers	0.06%	0.05%	0.06%	0.04%
2. More children live with families	99.58%	99.39%	99.61%	99.63%
3. More adults live in home settings	82.50%	88.76%	83.01%	88.96%
4. Fewer children live in large facilities (more than 6 people)	0.03%	0.03%	0.03%	0.00%
5. Fewer adults live in large facilities (more than 6 people)	1.78%	0.50%	1.67%	0.52%

### 1. Fewer consumers live in developmental centers

Rhoda Tong, Associate Chief of Consumer Services, shared information on Developmental Centers (DC) and resources developed to transition consumers from DC's. Mrs. Tong reported there are currently two (2) State Developmental Centers that are in operation:

- 1) Porterville Developmental Center
- 2) Canyon Springs – State Operated Facility utilized as a transition center for individuals exiting Porterville Developmental Center to Canyon Springs

Mrs. Tong, shared there are a variety of residential resources currently available and some are under development. Those resources include:

- Three (3) behavioral support homes currently in operation
- Two (2) behavioral support homes currently in development
- One (1) community crisis home currently in development

Mrs. Tong, shared a variety of other support services in the community which includes:

- Supportive Living Arrangements
- 24 Hour Mobile Crisis Hotline
- Therapeutic Crisis Support Services

- Trauma Recovery and Awareness
- Exodus Project Connect
- Easter Field Start Program

Comments from the community were addressed.

## **2. More children live with families**

The highest priority is given to keep families of minors together. This is an area that all Regional Centers are sustaining at very high levels, 99% and above.

## **3. More adults live in home settings**

89% of ELARC consumers remain residing with parents/guardians.

## **4. Fewer children live in large facilities (more than 6 people)**

Placement of children in large home/facilities with a capacity of six (6) or more is rare. Type of resources under this standard would be the use of a medical facility offering intensive medical care. For “2022” ELARC had zero (0) placements in this category.

## **5. Fewer adults live in large facilities (more than 6 people)**

ELARC had a .52% placement under this category versus the State average of 1.76% for 2022. Large facilities for adults include the following:

- Skilled Nursing Facilities
  - Provides skilled nursing services 24 hours a day and provides a high level of care and assistance typically for individuals who have sustained some type of injury who require rehabilitation; recovery from a surgery; require a treatment for an illness; or to assist in managing a chronic medical condition.
- Sub-Acute Facilities
  - Provides more complex around the clock care for individuals needing more intensive nursing services. Sub-Acute facilities implies a high level of care requiring specialized training and specific licensing. This type of setting is most commonly utilized for people served by ELARC that requires some sort of respiratory monitoring such as a tracheostomy care or if they may be ventilator dependent.

- Large Bed Intermediate Care Facilities with Developmental Disabilities
  - Health care facilities that provide 24 hour personal care, rehabilitation and developmental and supportive health services to people who primary needs are for developmental services and have a reoccurring but intermittent need for skill nursing. These individuals are seen on a quarterly basis by their service coordinators. In the meetings the service coordinators speak with the ID team and family members about potential discharge planning and other resources and services available within the community for a successful transition.

## Did ELARC meet DDS standards?

This section of the “Year-End-Report” assess nine (9) compliance measures.

### Compliance Performance Measures

Areas Measured	Last Period	Current Period
1. Passes independent audit	Yes	Yes
2. Passes DDS audit	Yes	Yes
3. Audits vendors as required	Met	Met
4. Didn't overspend operations budget	Yes	Yes
5. Participates in the federal waiver	Yes	Yes
6. CDERs and ESRs are updated as required (CDER is the Client Development Evaluation Report and ESR is the Early Start Report. Both contain information about consumers, including diagnosis.)	98.77%	96.27%
7. Intake/Assessment timelines for consumers age 3 or older met	99.44%	100%
8. IPP (Individual Program Plan) requirements met	100%	N/A
9. IFSP (Individualized Family Service Plan) requirements met	64.7%	74.9%

### 1. Passes independent audit

Ms. Wong, shared background information on independent audits, a contractual requirement by DDS. Independent audits are held on an annual basis at the end of a fiscal year. ELARC continues to meet this requirement with exceptional audit results year over year.

## **2. Passes DDS audit**

Ms. Wong, shared background information on the DDS audit, which is conducted every two (2) years.

## **3. Audits vendors as required**

ELARC is required to audit providers whose annual income is below the \$250,000 threshold. In 2022 ELARC staff conducted twelve (12) audits. Providers above this income threshold are audited by DDS.

## **4. Didn't overspend operations**

ELARC did not overspend the operations budget.

## **5. Participates in the federal waiver**

The Regional Center system is highly dependent on federal funds which augments the state general funding of the community service system. There are numerous federal programs in which Regional Centers are required to participate and which generates approximately 50% of the current \$14 billion budget for Regional Centers.

## **6. CDERS and ESRs are updated as required (CDER is the Client Development Evaluation Report and ESR is the Early Start Report. Both contain information about consumers, including diagnosis.)**

Both reports are updated yearly. They contain the following information on individuals served by the Regional Center:

- Abilities
- Diagnosis
- Time of IPP/IFSP meeting

Ms. Tong, reported there has been an exponential growth in the Early Start Department. Ms. Tong, shared that in July of 2022, the eligibility requirements changed for the Early Start Department which increased the volume of children who may be eligible for early start services.



### **7. Intake/Assessment timelines for consumers age 3 or older met**

The intake process timeline for determining eligibility is 120 days. The requirement was met at 100%.

### **8. IPP (Individual Program Plan) requirements met**

Not applicable (N/A), DDS did not review ELARC for this measure in the 2022 cycle. It will review in future reports.

### **9. IFS (Individualized Family Services Plan) requirements met**

IFSP requirements for the current period resulted in a 74.9% compliance. Although improvement was noted from the last review in 2021, there remains the need for substantial improvement.

The authorization by the legislature to allocate the necessary funding to meet the required caseload ratios will serve to improve these stats. Additionally, the change in Early Start caseload ratio requirements from 1:62 to 1:40 will assist in coming into full compliance in future reviews. Ultimately, the high level in hiring new staff to reduce caseload ratios will continue to improve ELARC's compliance on this measure.

## **EMPLOYMENT**

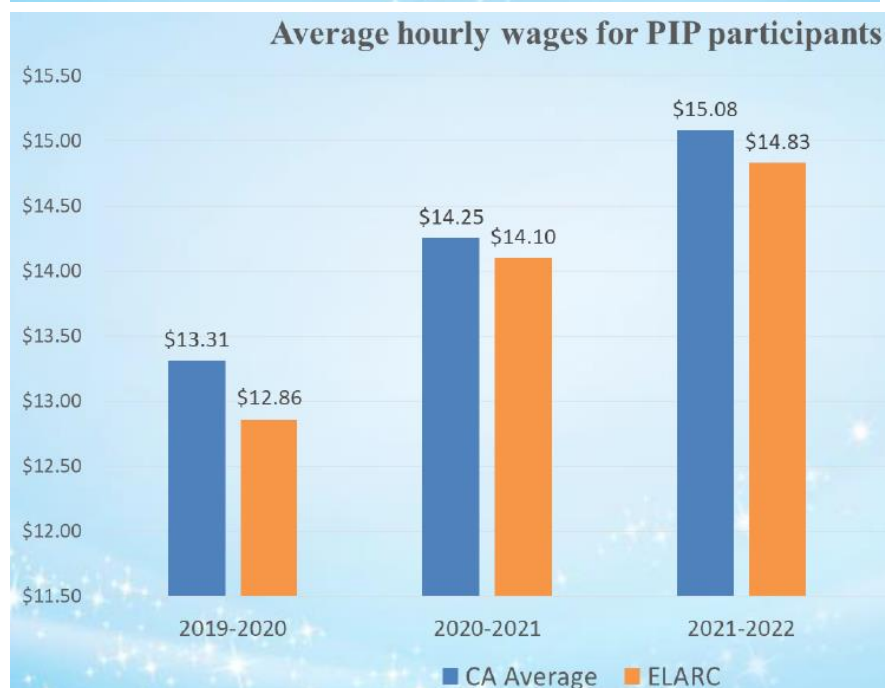
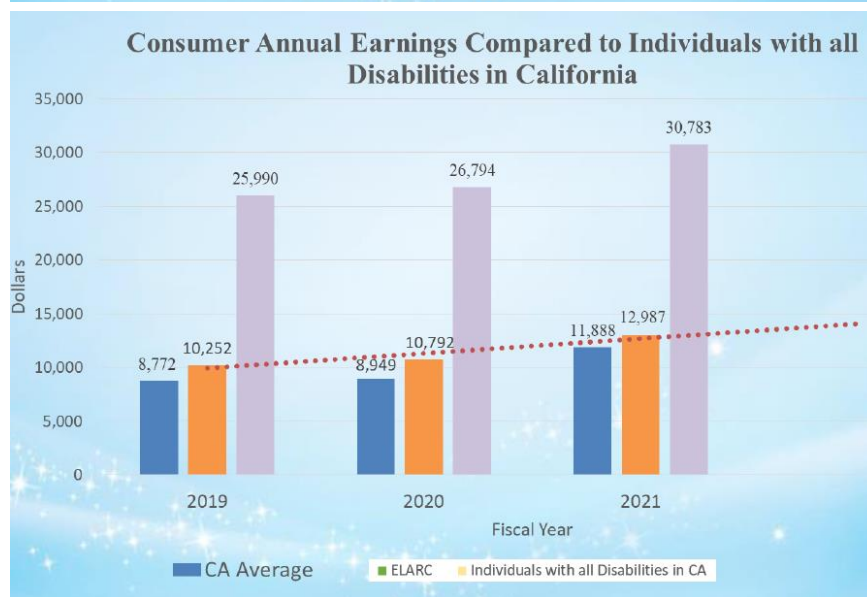
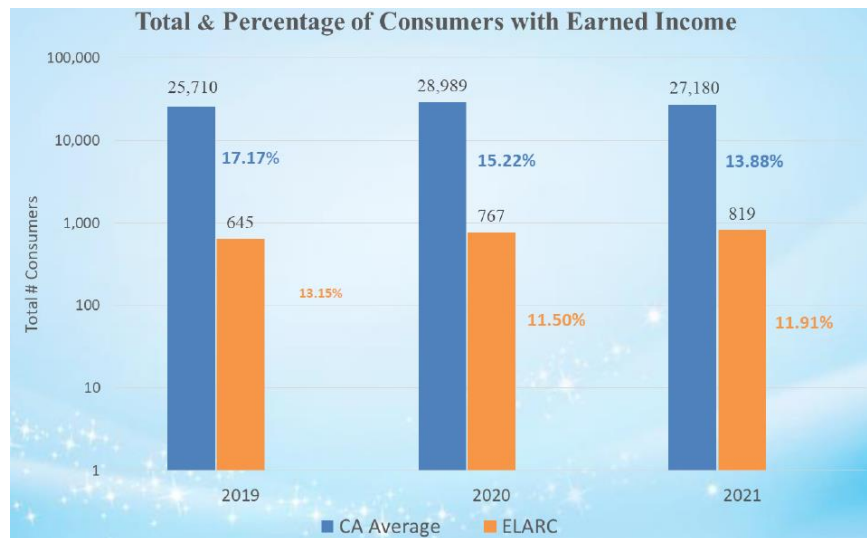
### **How well is ELARC doing at getting consumers working?**

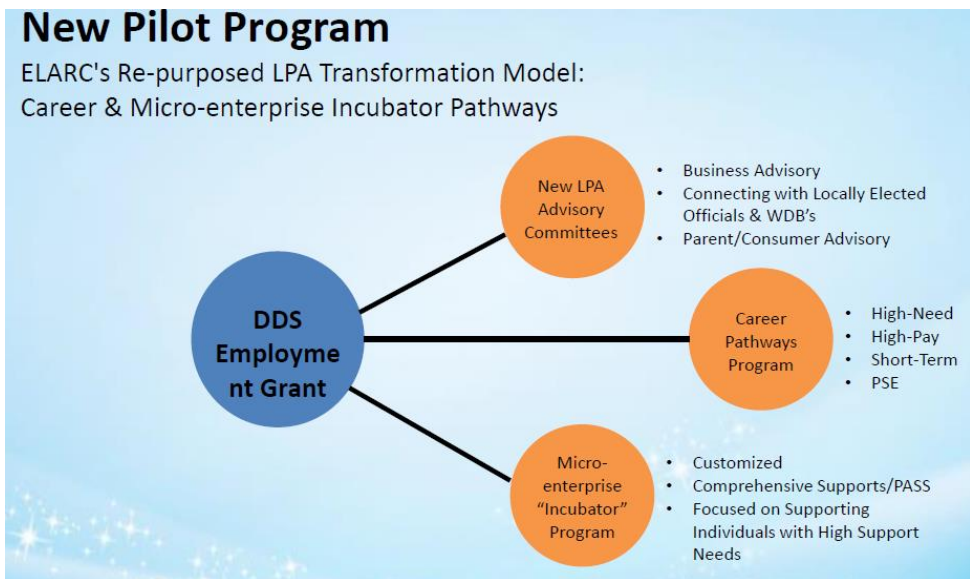
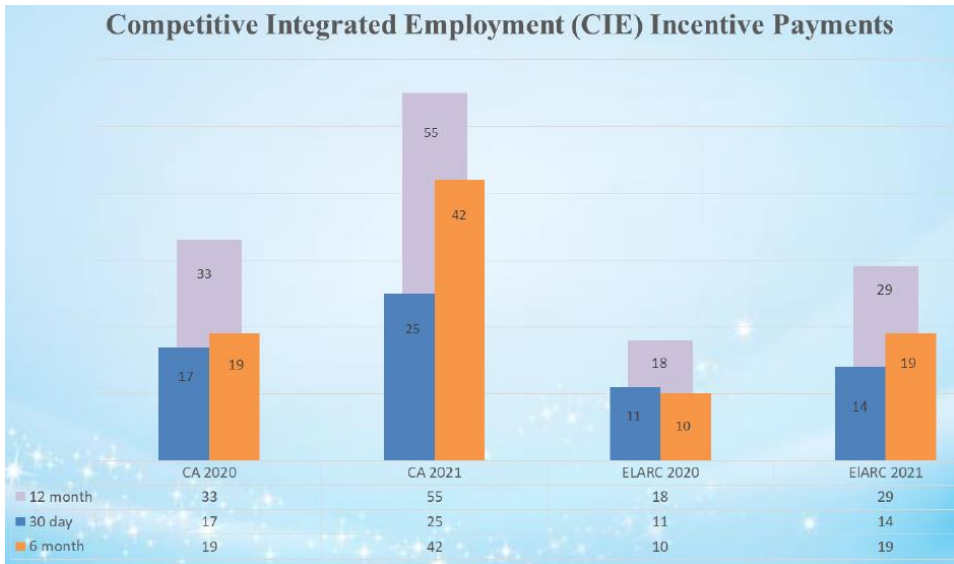
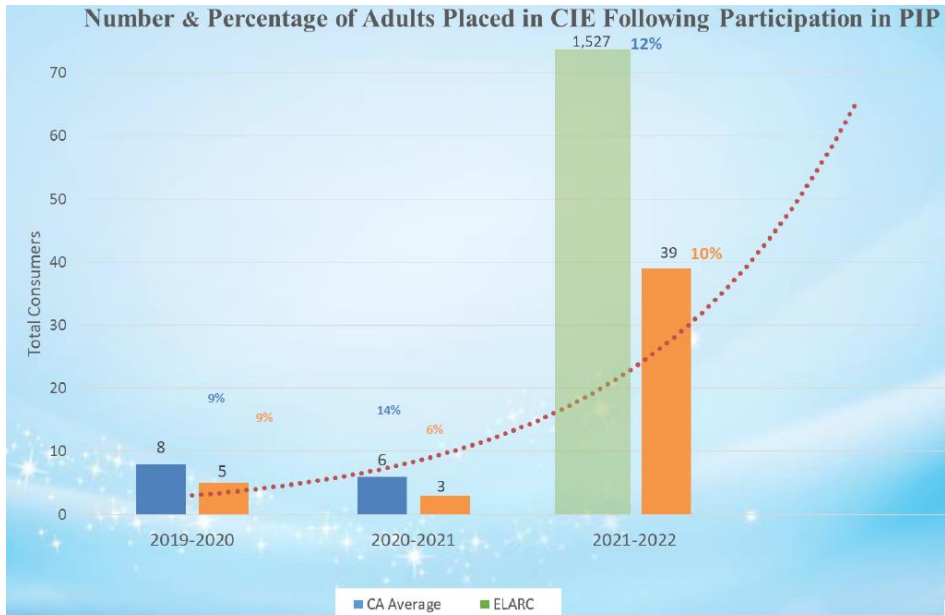
George de la Loza, Local Partnership Agreements (LPA) Grant Officer, shared background information and went into detail reviewing the following results.

The chart below shows how well ELARC is performing on increasing consumer employment performance compared to their prior performance and statewide averages:

Areas Measured	Time Period			
	CA	ELARC	CA	ELARC
<b>Consumer Earned Income ( Age 16 to 64 years):</b> <b>Data Source: Employment Development Department</b>	Jan through Dec 2020		Jan through Dec 2021	
Quarterly number of consumers with earned income	28,989	767	27,180	819
Percentage of consumers with earned income	15.22%	11.50%	13.88%	11.91%
Average annual wages	\$8,949	\$10,792	\$11,888	\$12,987
Annual earnings of consumers compared to people with all disabilities in California <b>Data Source: American Community Survey, five-year estimate</b>	2020		2021	
National Core Indicator Adult Consumer Survey	July 2017-June 2018		July 2020-June 2021	
Percentage of adults who reported having integrated employment as a goal in their IPP	29%	32%	35%	32%
<b>Paid Internship Program</b> <b>Data Source: Paid Internship Program Survey</b>	2020-21		2021-22	
Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program	6	3	1,527	39
Percentage of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program	14%	6%	12%	10%
Average hourly or salaried wages for adults who participated in a Paid Internship Program	\$14.25	\$14.10	\$15.08	\$14.83
Average hours worked per week for adults who participated in a Paid Internship Program	17	18	15	13.46
<b>Competitive Integrated Employment</b> <b>Data Source: Competitive Integrated Employment Incentive Program Survey</b>				
Average wages for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made	\$14.81	\$14.84	\$15.63	\$15.41
Average hours worked for adults engages in competitive, integrated employment, on behalf of whom incentive payments have been made	23	27	22	24
Total number of Incentive payments made for the fiscal year for the following amounts: *	\$1,500/\$3,000	17	11	25
	\$1,250/\$2,500	19	10	42
	\$1,000/\$2,000	33	18	55
				29

The following graphs were presented to review the results of the above employment measures.





Comments from the community were addressed, the overall feedback was very positive on ELARC’s efforts on the employment front.

## Equity & Disparities

Carmen Castro Luna, Enhanced Services & Community Engagement Supervisor, reviewed the graph below in detail which addresses reducing disparities and improving equity.

### How well is ELARC doing at reducing disparities and improving equity?

These tables show you how well the regional center is doing at providing services equally for all consumers. Indicator showing the relationship between annual authorized services and expenditures by individual’s residence type and ethnicity

Residence Type	American Indian or Alaska Native		Asian		Black/African American		Hispanic		Native Hawaiian or Other Pacific Islander		White		Other Ethnicity or Race	
	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22
Home	0.77	0.54	0.64	0.62	0.62	0.58	0.68	0.66	0.72	0.55	0.63	0.62	0.62	0.62
ILS/SLS	0.88	0.85	0.81	0.81	0.82	0.87	0.83	0.82	N/A	N/A	0.87	0.86	0.86	0.80
Institutions	N/A	N/A	N/A	N/A	0.93	1.00	1.00	0.87	N/A	N/A	N/A	1.00	N/A	N/A
Residential	N/A	N/A	0.80	0.80	0.81	0.76	0.82	0.78	0.54	0.96	0.79	0.79	0.80	0.84
Med/Rehab/Psych	N/A	N/A	0.98	0.89	0.93	0.65	0.79	0.77	N/A	N/A	0.60	0.45	0.88	N/A
Other	N/A	N/A	0.76	0.70	0.90	0.97	0.74	0.73	N/A	N/A	0.54	0.42	0.80	0.50

Mrs. Luna defined the residence options referenced in above table.

- Home – includes all individuals that reside at home with their families and individuals who reside in foster homes.
- ILS/SLS – Independent Living Services/Supported Living Services. The category of services are utilized by individuals who reside in their own home and need supportive services to successfully live independently. The amount of service hours can vary depending on the needs of the individual but it can be up to 24 hours per day.
  - ELARC has 554 individuals whom reside independently which is about 4% of the total population served.
- Institution – state operated institutions which includes: state developmental centers, state hospitals and correctional facilities.
  - All institutions provide 24 hour residential care and supervision.

- Residential – community care facilities which provide 24 hour care to children and adults.
- Med/Rehab/Psych includes: skilled nursing facilities, psychiatric treatment centers, acute general hospital, rehabilitation centers and community treatment facilities. These facilities provide 24 hours of specialized care to children and adults who have co-occurring needs. Co-occurring needs can be medical or rehabilitation needs for individuals who may be recovering from an injury, illness or surgery. These institutions also serve individuals with mental illness or a mental health diagnosis that requires specialized psychiatric treatment.
- Other – residence type for individuals who are residing out of state, in hospice care, are transient or homeless.

Mrs. Luna converted the statistics from the original “PC – Year-End-Report” displayed on page 13 into a simplified format that minimizes the data congesting in the original table. The easier to read tables focused on the following residence categories:

- Home
- ILS/SLS
- Residential

The three (3) revised tables indicates how well ELARC is doing at providing services, equally to all consumers, by showing the relationship between three (3) factors:

- Annual authorized services and expenditures
- Individuals residence type
- Ethnicity

# Expenditure by Residence & Ethnicity

(% of authorized expenditures)

I. Residence type: Home		- / +
Hispanic	66%	6%
Asian	62%	2%
White	62%	2%
Other Ethnicity or Race	62%	2%
<b>Average</b>	<b>60%</b>	<b>0%</b>
Black/African American	58%	-2%
Native Hawaiian / Pacific Islander	55%	-5%
American Indian or Alaska Native	54%	-6%

II. Residence type: ILS/SLS		- / +
Black/African American	87%	4%
White	86%	3%
American Indian or Alaska Native	85%	2%
<b>Average</b>	<b>84%</b>	<b>0%</b>
Hispanic	82%	-2%
Asian	81%	-2%
Other Ethnicity or Race	80%	-3%
Native Hawaiian / Pacific Islander		

Note: 2021-2022 data; Averages are unweighted;  
 Source: Department of Developmental Services; Performance Report for Eastern Los Angeles Regional Center, Spring 2023, Pg. 5

I. The authorized Purchase of Services (POS) expenditures for consumers residing at “Home” with their families indicates that three (3) predominant ethnic groups served by ELARC, “Hispanic”, “Asian” and “White” all fall above the 60% average total expenditures. The percentage of authorized expenditures for the three (3) ethnic groups are:

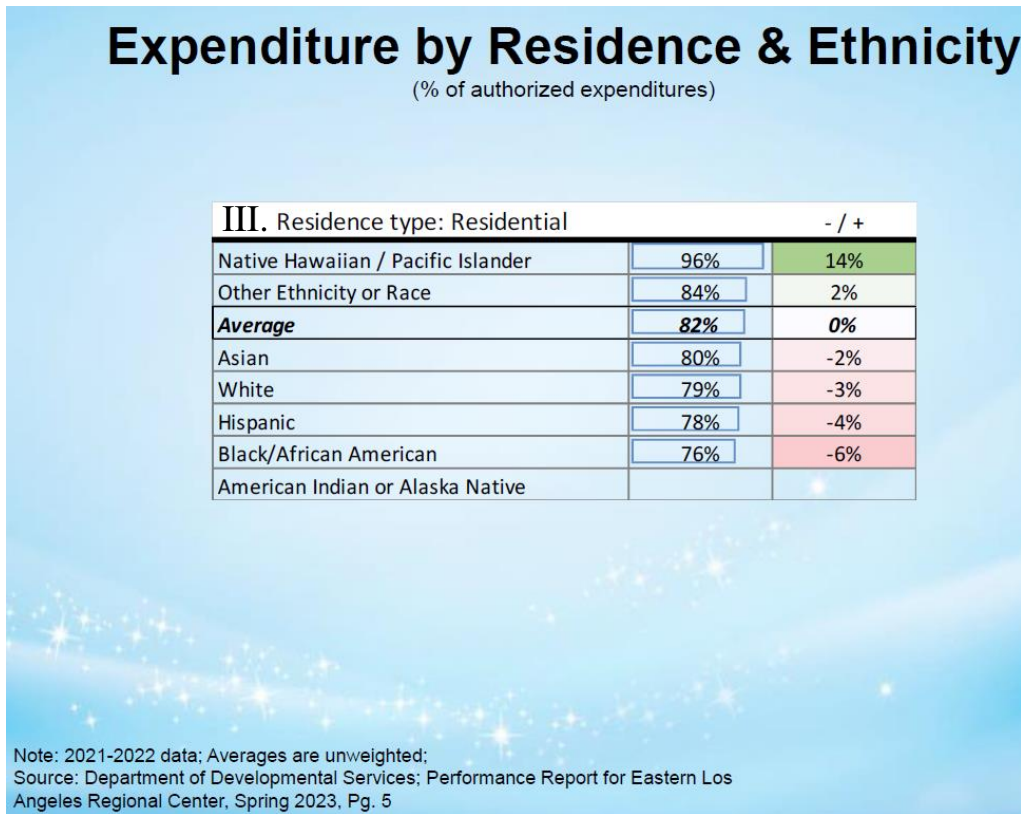
- 1) Hispanic . . . . . 66%
- 2) Asian . . . . . 62%
- 3) White . . . . . 62%

It was emphasized that all of the three (3) predominant ethnic groups serviced by ELARC are above the 60% average authorized expenditures.

II. The average authorized expenditures for consumers residing in “ILS/SLS” is 84%. The percentage of expenditures for the top three (3) predominant ethnic groups served by ELARC breaks down as follows:

- 1) Hispanic . . . . . 82%
- 2) Asian . . . . . 81%
- 3) White . . . . . 86%

A factor that accounts for the differences in percentages from the 84% average expenditure for the Hispanic and Asian ethnic groups is that “ILS/SLS” services are offered to adults 22 years of age and above. The Hispanic and Asian population largely represents minors under the age of 22, who would not be utilizing these service categories.



III. The average percentage of authorized expenditure under the “Residential” category is 82%. The percentage of expenditures for the three (3) predominant ethnic groups served by ELARC are:

- 1) Hispanic . . . . . 78%
- 2) Asian . . . . . 80%
- 3) White . . . . . 79%

The “Residential” category is undoubtedly the most costly of Regional Center services due to the 24/7 nature of the services provided. This category includes services to all age groups, adults and minors, although it is mainly utilized by adults.

The second data reviews included in the “2022 PC Year-End-Report” analyzes the reduction in disparities and the improvement in equity by comparing two (2) Fiscal Years (FY). The following table displays percent of total annual Purchase of Services (POS) expenditures by individual’s ethnicity and age.



# How well is ELARC doing at reducing disparities and improving equity?

Percent of total annual purchase of service expenditures by individual's ethnicity and age

Age Group	Measure	American Indian or Alaska Native		Asian		Black/African American		Hispanic		Native Hawaiian or Other Pacific Islander		White		Other Ethnicity or Race	
		20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22	20-21	21-22
Birth to 2	Percent of Consumers	0%	0%	11%	12%	2%	1%	69%	69%	0%	0%	6%	6%	11%	12%
	Percent of Expenditures	0%	0%	12%	14%	1%	1%	69%	67%	0%	0%	6%	6%	11%	12%
3 to 21	Percent of Consumers	0%	0%	13%	13%	1%	1%	72%	73%	0%	0%	6%	6%	7%	7%
	Percent of Expenditures	0%	0%	12%	12%	1%	1%	74%	74%	0%	0%	7%	7%	6%	6%
22 and older	Percent of Consumers	0%	0%	14%	13%	2%	2%	66%	67%	0%	0%	15%	15%	3%	3%
	Percent of Expenditures	0%	0%	11%	11%	3%	3%	56%	56%	0%	0%	26%	26%	3%	4%

The presentation focused on the share of the ethnic population and the related share or percentage of expenditure. The following tables were revised from the original DDS table in order to offer the audience an easier to follow format on the statistics.

## Ethnicity: Share of population vs. Share of Expenditure; 3 to 21 years of age

Ethnicity		
American Indian or Alaska Native	% of Consumers	0%
	% of Expenditures	0%
Asian	% of Consumers	13%
	% of Expenditures	12%
Black/African American	% of Consumers	1%
	% of Expenditures	1%
Hispanic	% of Consumers	73%
	% of Expenditures	74%
Native Hawaiian / Pacific Islander	% of Consumers	0%
	% of Expenditures	0%
White	% of Consumers	6%
	% of Expenditures	7%
Other Ethnicity or Race	% of Consumers	7%
	% of Expenditures	6%

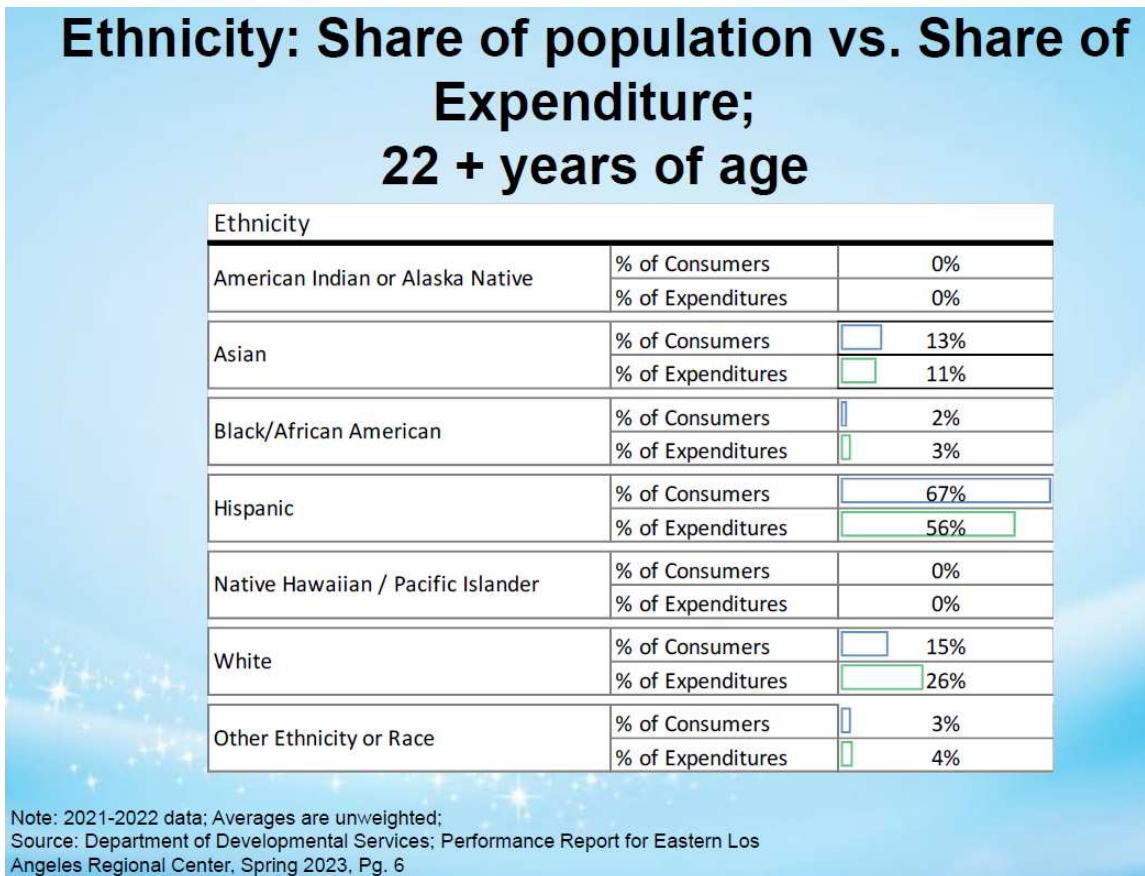
Note: 2021-2022 data; Averages are unweighted;  
 Source: Department of Developmental Services; Performance Report for Eastern Los Angeles Regional Center, Spring 2023, Pg. 6

The above table focuses on the expenditures for the 3 to 21 age group. The results for the three (3)

predominant ethnic groups serviced by ELARC indicates a percentage of ethnic group and equivalent expenditures as follows:

- 1) Hispanic  
 % of consumers . . . . . 73%  
 % of Expenditures . . . . . 74%
  
- 2) Asian  
 % of consumers . . . . . 13%  
 % of Expenditures . . . . . 12%
  
- 3) White  
 % of consumers . . . . . 6%  
 % of Expenditures . . . . . 7%

The results reflect an equitable share of expenditures for each of the predominant ethnic group served by ELARC which ultimately results in no disparities in the 3 to 21 age group.



The above table focuses on analyzing expenditures for adults, ages 22 and above. The result for the three (3) predominant ethnic groups are as follows:

- 1) Hispanic
  - % of consumers . . . . . 67%
  - % of Expenditures . . . . . 56%
  
- 2) Asian
  - % of consumers . . . . . 13%
  - % of Expenditures . . . . . 11%
  
- 3) White
  - % of consumers . . . . . 15%
  - % of Expenditures . . . . . 26%

The primary reason for the difference in expenditure percentage by ethnic groups, notably for the “White” population, is their higher utilization of residential placement, which is the most costly service expenditures. Residential service which is, placement outside of the family home, is primarily utilized in greater percentage by the “White” ethnic group, which results in a differential expenditure among the other ethnic groups.

Choice and preference guides the decision for service selection, the choices vary amongst the different ethnic group particularly around the selection of “residential” placement outside of the “home”. That “choice” impacts the results of expenditures for this age group, 22 years of age and above.

The presentation concluded by Roxy Ortiz, Community Development and Training Supervisor, advising the audience on how to access the “2022 PC Year-End-Report” on the ELARC Website. The “Q&A” section included only clarification on distinction between “Performance Contract” draft and the new timelines to ensure community input in the next cycle.

**2. 2023 Caseload Ratio Survey: Department of Developmental Services (DDS) Acknowledgement Letter  
ATT #4 and #5**

Gloria Wong, Executive Director, shared and discussed the correspondence received from the Department of Developmental Services (DDS) dated June 21, 2023 acknowledging receipt of ELARC caseload ratio results of March 1, 2023 and the need to conduct a public meeting presenting the survey results and a plan of correction.

Ms. Wong indicated that Welfare & Institution (W&I) code section 4640.(e) requires that Regional Centers maintain specific caseload ratios for the various categories. The ELARC March 2023 survey indicates we did not meet four (4) of the total eight (8) categories of required ratios.

A public meeting was held on August 28, 2023 to review the results of the March 10, 2023 survey.

<b>Regional Center</b>	<b>On Waiver</b>	<b>Age 0-5</b>	<b>Moved from DC Over 24 Months</b>	<b>Moved from DC Between 12 + 24 Months</b>	<b>Moved from DC Within Last 12 Months</b>	<b>Consumers With Complex Needs</b>	<b>Low or No POS Enhanced Caseload</b>	<b>Low Or No POS</b>
W&I Code Required Ratios	1:62	1:40	1:62	1:45	1:45	1:26	1:40	1:66
ELARC Ratios	1:71	1:50	1:45	No Cases	No Cases	1:27	1:30	1:76
Service Coordinator (SC) to be Hired to meet Ratio	8	17	0	0	0	.37	0	11

The following table indicates the survey results and highlights in grey the four (4) categories which were not met.

The four (4) specific areas which are out of compliance are:

- 1) Medicaid Waiver
- 2) Age 0-5
- 3) Consumers With Complex Needs
- 4) All Others

Ms. Wong defined the types of cases in each of these categories and discussed the “Plan of Correction” in order to come into full compliance. Ms. Wong noted that ELARC will continue its current aggressive recruitment and hiring of service coordinators in Fiscal Year 2023 – ’24 in order to come into full compliance with all caseload ratio requirements.

No comments from the community.

### 3. Self-Determination Program (SDP) Local Volunteer Advisory Committee (LVAC) - ATT #6 and #7

#### ATT #6

Roxy Ortiz, Community Development & Training Supervisor, reported on the SDP “Progress Report” and the current number of consumers in the SDP and the various stages of progress:

- 60 Individuals that are currently active in the Self-Determination Program
- 53 Successfully transitioned over to SDP
- 27 Completed Person Center Plan
- 54 Obtained Fiscal Management Service (FMS)
- 53 Completed and signed IPP’s
- 51 Spending plans completed
- 54 Individual budgets certified
- 59 SD Participants completed orientation for SDP

Ms. Ortiz reported that as of August 2023 there are 151 SD participants that have successfully transitioned to the SDP since the open enrollment phase began in July 2021.

No comments from the community.

#### ATT #7

Self-Determination Local Advisory Committee upcoming meeting flyer was shared.

Next LVAC meeting is scheduled for September 19, 2023 at 6:00pm on “Zoom” – access information available on ELARC’s website.

No comments from the community.

#### 4. Fiscal Year (FY) 2023 – '24 Update

##### HANDOUT #1

Ms. Wong, made reference to the preliminary allocation and provided background information.

##### Budget Performance Report: Operations

##### HANDOUT #2

Ms. Wong, reviewed the Operations Budget Performance Report for Fiscal Year 2022 - '23 and provided background information on the Preliminary Contract Amendment. The preliminary allocation, DDS correspondence and the cash advance summary were reviewed.

##### Purchase of Services Expenditure Report (PEP)

##### HANDOUT #3

Ms. Wong reviewed the Purchase of Services Expenditure Report (PEP) , which reflects a projected \$21,549,140 million dollar surplus.

No comments from the community.

VI.

##### Consumer Services Report Edith Hernandez-Daniels, Chief of Consumer Services

Edith Hernandez-Daniels, Chief of Consumer Services, was not in attendance report was deferred.

##### VII. Committee Reports

###### A. Consumer Advisory Committee (CAC) - (Marisol Guerrero)

Last CAC meeting was held July 18, 2023.

During the meeting Patrick Schattilly, ELARC Consumer Advocate, and Alex and Eddie from OCRA discussed financial fraud and abuse.

- 1) How to protect ourselves by not giving out personal information.
- 2) If we loan money always have a loan agreement and witnesses.
- 3) Make sure a website is secure by looking for the lock symbol.
- 4) Always look over your bank and credit card statement for unauthorized purchases.

**On the Consumer Advocates desk:**

1. 2024 CAC Topics Survey Deadline is September 21<sup>st</sup> at 5pm. Survey is on the CAC page of ELARC's website.
2. Understanding the Regional Center system on October 19<sup>th</sup> 2pm – 4pm
3. ELARC hosted a community training where OCRA presented on SSI overpayments and appeals. More than 50 people attended the training.

Next CAC meeting is scheduled for September 19, 2023. Desiree Boykin, Consumer Advocate of South Central Los Angeles Regional Center, will present on coping with grief and loss.

**B. Vendor Advisory Committee (VAC) - (Joel Moreno)**

Joel Moreno, VAC Representative, was not present. Elizabeth Harrell, Community Services Manager, reported the Vendor Advisory Committee (VAC) did not meet in August.

However, they did meet in July. The following topics were discussed:

- Finalized the rate study implementation letter to DDS
- Elections will be held in November for the VAC chair, vice chair and secretary
- ELARC will be hosting a virtual vendor fair in November
- Two (2) presentations given by ELARC staff:
  - ❖ Jesus Ozeda, ELARC Quality Assurance & Compliance Supervisor, provided an overview of the duties his unit is responsible of.

- ❖ Albert Guzman, ELARC Special Incident Report (SIR) Coordinator, provided an update on special incident reporting

- Upcoming Trainings:

- ❖ Public Health

- ❖ Local Library

- ❖ Local Law Enforcement

- ❖ Overview on Health & Safety Waiver

### **C. Finance/Personnel Committee (Richard Helgeson/Terry Munoz)**

Mr. Richard Helgeson announced the biannual DDS audit is scheduled for October 16, 2023.

There was no meeting of the Board Finance/Personnel Committee.

### **VIII. Miscellaneous Announcements**

No comments by the community.

Next Board of Directors Meeting will be held on Tuesday, October 10, 2023 at 6:00pm.

### **IX. Adjournment**

There being no further business to discuss the motion was made to adjourn the Board of Directors meeting at 8:20pm - Unanimous.

***M/S/C (Richard Helgeson/Terry Munoz). Unanimous.***

Respectfully Submitted by:

*Devora Nayera Reed*

Devora Reed,  
Secretary, ELARC Board of Directors

Recorded by: Angie Salas,  
Executive Secretary