

## ***Vendor Advisory Committee Meeting Minutes July 27, 2023***

The VAC Meeting commenced at 10:00 am via video conference Zoom  
Minutes prepared by VAC Secretary Melissa Carrillo.

### **I. Welcome and Introductions**

- A. Group was addressed zoom etiquette; meeting being recorded and to mark participation on the chat.

### **II. From the Chair**

#### **A. Minute approval for VAC meeting on June 22, 2023**

Motion to approve Minutes made by Maria

Second by Dolores

No one opposed or abstained

#### **B. November 2023 Elections:**

Joel Presented information on the November 2023 elections timeline. Also reviewed roles of Chair, Vice Chair, and Secretary. Nominations are open now. Email Liz at [eharrell@elarc.org](mailto:eharrell@elarc.org)

#### **C. Virtual Vendor Fair**

Virtual Vendor Fair for Service Coordinators for Fall planning will start in August.

### **III. ELARC Consumer Advisory Committee**

Patrick presented on the Consumer Advisory Committee for July meeting.

On August 30th there will be a presentation from 8:30 am to 2:30 pm that will talk about social security overpayments and appeals.

### **IV. ELARC Update:**

#### **A. Public Health Updates:**

Masking requirements Liz will follow up to clarify.

#### **B. Business associate agreement:**

September will have Jacob Romero HIPAA Compliance Officer speak about and understand more on Business Associate Agreement.

#### **C. CAL TRANS Grant**

A Grant is available to help mobility for seniors and individuals with developmental disabilities. Vendors can do this for vehicles.

\*\*\* Kim from the Autism Society that would like to give funding to those in the ELARC encashment. Session starts August 21 and 28 it will be for 7.5 hours. Next session will be November.

It is called independent facilitator and fundamentals training.

\*\*\* Ivanna Ayala Mental health Specialist- presented information about her position and a series of surveys that will be available at the website [elarc.org](http://elarc.org) under mental health.

**D. A Presentation on the new ELARC QA and Compliance Unit**

Jesus Ozeda presented an overview of projects and introduced team staff. Every year there will be a Program evaluation summary due and emailed to [jozeda@elarc.org](mailto:jozeda@elarc.org) if an extension needed, please submit form. The compliance unit does unannounced FMR's visits. The unit works as well with HCBS compliance.

**V. Training**

SIR Coordinator Albert Guzman presents and speaks about the April 13, 2023 DDS regarding Restraints, Seclusion, and Involuntary Medication and updates on SIR's As of May 1<sup>st</sup>. For the restraints and seclusion data reports they must be submitted to the DDS dept. DDS created an online form. Any questions you can reach Albert at [aguzman@elarc.org](mailto:aguzman@elarc.org)

**VI. Report from VAC Work Groups**

A. Residential

Meeting after VAC meeting.

B. Networking

Melissa and Karina introduced themselves as the new Co-Chairs for Networking. Next meeting will be 10/26/2023 following the VAC meeting. Any questions please email at [mcarrillo@elarcainc.org](mailto:mcarrillo@elarcainc.org) or [kandrade@elarcainc.org](mailto:kandrade@elarcainc.org)

C. Emergency Operations Planning

No new updates next meeting Sept 28, 2023 following the VAC meeting.

D. SLS/ILS Workgroup

Next meeting is in November 2023

E. Self Determination Forum

Met on July 26, 2023 focused to getting to know David Castaneda Participants Choice Specialist and his role on he is a resource to the community.

F. Early Start

Next meeting will be in October 2023

**VII. Report on Board of Directors Meeting Tuesday July 11, 2023**

Joel reported on the Board of Directors that took place on July 11, 2023

**VIII. Legislative:**

Roxy presented on updates for the legislative. Highlights that were passed on the budget. The budget was passed, a total of 36 trailer bill language about 1/3 of those were for individuals with developmental disabilities.

**IX. HCBS Final Rule:**

Mary Beth Lepkowsky from Helen Sanderson Associates presented any questions you can email her at [marybeth@helenandandersonssociates.com](mailto:marybeth@helenandandersonssociates.com). Any HCBS questions you can email Karen Sibrian at [kasibrian@elarc.org](mailto:kasibrian@elarc.org). Next workshop is August 24, 2023 at 11 a.m. topic will be documentation.

**X. Community Comment:**

No Community Comments

**XI. Upcoming Service Provider Forums and Workgroups**

Please check website for most updated information. Meetings are held virtually until further notice.

**A. VAC Planning/VLF (Vendor Leadership Forum) different dates but *same zoom invite***

- i. **VLF** is a briefing session 30 minutes before regularly scheduled VAC meeting to review the meeting agenda. Next meeting is September 5, 2023 at 9:30.
- ii. **VAC Planning** focuses on planning the next meeting agenda as well as long term planning for the VAC. It is held the first Tuesday of every month from 1:00 – 2:00 pm. Next Meeting is August 1, 2023 (*No VAC meeting in August but planning meeting will occur and focus on 2024 planning*)

**VAC Planning/VLF Meeting  
Join Zoom Meeting**

<https://us02web.zoom.us/j/89637230931?pwd=Z0RRbGt0ZUFBYnduRTN6aUQ5emRQdz09>

**Meeting ID: 896 3723 0931**

**B. VAC Forums for 2023**

<b>Forum/Workgroup</b>	<b>Dates</b>	<b>Time</b>	<b>Contact</b>	<b>Comments</b>
Emergency Operations	9/28	Immediately follows VAC meeting	Gina Esparza <a href="mailto:gesparza@elarc.org">gesparza@elarc.org</a>	
Networking	10/26	Immediately follows VAC meeting	Ron Rozen <a href="mailto:RonR@mdhnetwork.com">RonR@mdhnetwork.com</a>	
Independent Living/SLS	11/6	Immediately follows VAC meeting	Cindy Parras <a href="mailto:cparras@elarc.org">cparras@elarc.org</a>	

Forum/Workgroup	Dates	Time	Contact	Comments
Residential	7/27	Immediately follows VAC meeting	Kristine Cheung <a href="mailto:kcheung@elarc.org">kcheung@elarc.org</a>	
Employment	7/19 11/15	9:30 -11:00	George De La Loza <a href="mailto:gdelaloza@elarc.org">gdelaloza@elarc.org</a>	
Early Start	TBD	2:00 – 4:00	Luisana Cruz <a href="mailto:lcruz@elarc.org">lcruz@elarc.org</a>	October Date TBD
Self Determination	7/26 10/25	10:00 -11:30	Liz Harrell <a href="mailto:eharrell@elarc.org">eharrell@elarc.org</a>	
Behavioral	TBD	TBD	Jessica Barba <a href="mailto:jbarba@elarc.org">jbarba@elarc.org</a>	Not meeting- based on interest
Transportation	TBD	TBD	Mayra Magaña <a href="mailto:mmagana@elarc.org">mmagana@elarc.org</a>	Not meeting - based on interest

II. **Remaining 2023 VAC Meeting Dates**

***All Meetings Held on Fourth Thursday of the Month unless otherwise noted***

- No Meeting In August
- September 28
- October 26
- November 16 (*3<sup>rd</sup> Thursday due to Holiday*)
- No meeting in December

All public notices are posted on ELARC website. Please visit frequently and subscribe to receive alerts to new postings electronically.

