

**DEPARTMENT OF DEVELOPMENTAL SERVICES**

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March 2, 2023

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: SELF-DETERMINATION PROGRAM: UPDATES TO BILLING  
PROCESSES

The purpose of this correspondence is to provide notification of recent Uniform Fiscal System (UFS) and eBilling enhancements that will improve the efficiency of billing processes and payments to Financial Management Service (FMS) providers supporting Self-Determination Program (SDP) participants. Specifics on these enhancements are contained in the enclosed Technical Bulletin #524 and address the following areas:

- Approval of FMS invoices.
- Correction of FMS billing errors.
- Fiscal year crossover.

These enhancements do not require action from the SDP participant or Regional Center Service Coordinator.

Consumers, family members, and providers should contact their local regional center with questions regarding this correspondence. Regional centers with questions should email [sdp@dds.ca.gov](mailto:sdp@dds.ca.gov).

Sincerely,

*Original signed by*

VICKI L. SMITH, Ph.D.  
Deputy Director  
Policy and Program Development Division

Enclosure

cc: See next page

**“Building Partnerships, Supporting Choices”**

Regional Center Executive Directors

March 2, 2023

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cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Services Directors  
Association of Regional Center Agencies  
State Council on Developmental Disabilities  
Nancy Bargmann, Department of Developmental Services  
Brian Winfield, Department of Developmental Services  
Carla Castañeda, Department of Developmental Services  
Jim Knight, Department of Developmental Services  
Ernie Cruz, Department of Developmental Services  
Suzy Requarth, Department of Developmental Services