



**ELARC Self Determination Local Volunteer Advisory Committee**

**March 22, 2022 Special Meeting Notes**

6:00 pm to 7:00 pm

*Zoom Meeting- How to Join:*

<https://us02web.zoom.us/j/86424396829?pwd=YldUNm9wdGZ4ZzBTck1SK0FUaVN4UT09>

You can also dial in using your phone

(669) 900-9128 or (346) 248-7799

Meeting ID: 864 2439 6829

Passcode: 531038

*Due to the State and local health orders, the Self Determination Local Volunteer Advisory Committee meeting was held by remote participation only*

**Members Present:** Josefina Nieves, Virgilio Orlina, Cathay Liu, Carl Blum, Yougeng Sun, Mei Ye, Alexander Scarlis, Carola Maranon, Yvette Baptiste

**Members Absent:** Edith Espiritu

**ELARC Staff:** Elizabeth Harrell, Edith Hernandez, Roxy Ortiz, Liz Ornelas

**State Council on Developmental Disabilities (SCDD) Los Angeles Regional Office:** Sofia Cervantes, Joe Hernandez

**DDS Liaison:** Jason Francisco

**Guests:** (not a complete list) Connie Legaspi, Iv\_dasilva, Evelyn, Jacobeb Garcia, Delmi's phone, Lisette phone, Kimberly Bermudez, Iris Barker

**I. Welcome and Introduction**

The meeting was called to order at 6:04 pm by Cathay Liu, Chair.

**II. Community Input (3 minutes per person)**

No community comments submitted

**III. Approval of the Agenda and Minutes (ATT#1)**

M/S/C (C. Blum/V. Orlina) To approve the Minutes of the Self Determination Local Volunteer Advisory Committee of January 18, 2022. Unanimous

**IV. Fiscal Year 21/22 Funding to Support SDP Implementation**

A. Request For Proposal (RFP) process- Ms. Harrell reviewed the 2021/2022 DDS directive allocating \$89,760 to support the implementation of the self-determination program at

ELARC. When we get proposal we will need a review team, which will include one member of this committee.

Review and presentation of the RFP documents was presented. Ms. Harrell shared that the RFP will be out tomorrow on website, social media, and community based organizations. Question from Ms. Baptiste- how is distribution allocation determined? It has to do with the census at each regional center.

Ms. Harrell reviewed the RFP announcement. She indicated that it is a basic contract, it identifies the priorities and identifies ELARC needs.

Some requirements of the RFP will need to include timelines and line item budget. There was a suggestion to also include references

Ms. Harrell reviewed score sheet. There was a question from Ms. Baptiste- will this tool be made available? Yes we can make it available.

Suggestion- can timeline be extended to a month? Yes we can extend it to April 29, and have awards go out by June 1, and enter into contract by June 30th.

There was a suggestion to have the priorities broken down by tiers, "A" priority and "B" priority and give points by priority.

ELARC will reach out to community based organizations, FMS agencies, vendors, plus folks from last year to encourage them to apply.

There was a suggestion from Ms. Baptiste to define what "local" mean so applicants know the area.

We will move forward in releasing the RFP.

Ms. Harrell shared that we need to take a vote/motion to move forward with the RFP with suggested edit.

M/S/C (C. Blum/ Y. Sun) to approved motion of move forward with releasing RFP with suggested edit. Unanimous

Ms. Harrell requested volunteer to be part of the review committee. Ms. Maranon volunteered, with Ms. Baptiste if a second person is needed.

- V. **2022 meetings:** April 19, June 21, Sept 20, Nov 15. Additional meetings or trainings may be proposed if there is a need.

**VI. Close**

There being no further business to discuss the meeting was adjourned at 6:53 pm