



EASTERN LOS ANGELES REGIONAL CENTER

1000 S. Fremont Ave. • P.O. Box 7916 • Alhambra, CA 91802-7916 • (626) 299-4700 • FAX (626) 299-4676

**Self Determination Program Local Volunteer Advisory Committee
ANNOUNCEMENT
March 25, 2022
Request for Proposals Fiscal Year 2021/2022**

Subject to funding approval by the Department of Developmental Services (DDS,) the Eastern Los Angeles Regional Center (ELARC) Self Determination Program (SDP) Local Volunteer Advisory Committee (LVAC) is seeking proposals for projects to support the implementation of the Self Determination Program in the ELARC community. DDS has awarded \$89,760 to the ELARC SDP LVAC for funding such projects in fiscal year 2021/2022. Interested parties are invited to submit a proposal.

PROPOSAL CONTENT

At a minimum, proposals should include, but are not limited to, the following information:

- Contact information: Name, address, email address, and telephone number of the applicant
- Summary of the proposal, including but not limited to:
 - Priority Area(s): Priority areas as defined in the DDS “Funding to Support Implementation of the Self Determination Program” correspondence dated February 11, 2022 available on the DDS website at https://www.dds.ca.gov/wp-content/uploads/2022/02/DDS_Guidance_SDP_RCParticipantSupports_02112022.pdf . Applicants must identify what priority area(s) are addressed in the proposed project.
 - Identified Need in ELARC Community: Applicants should demonstrate understanding and knowledge of the unique nature of the ELARC community. Applicants should identify how the proposal specifically addresses strengths and needs of the ELARC community. Reference document “ELARC SDP Local Needs” posted at <https://www.elarc.org/home/showpublisheddocument/15820/637838008705957481>
- Timeline: Including milestones for completion of the project
- Line Item Budget
- Minimum of two references

Review the SDP LVAC Funding to Support Implementation of SDP Proposal Review Checklist for specific scoring parameters. Posted at

<https://www.elarc.org/home/showpublisheddocument/15822/637838008911427100>

All inquiries regarding this proposal and technical assistance requests should be directed to Roxy Ortiz, ELARC Information and Training Supervisor, at (626) 299-4817, or rortiz@elarc.org Technical assistance is limited to information on the requirements for preparation of proposals. Applicants are expected to prepare their proposals themselves or retain someone to provide such assistance.

SUBMISSION OF PROPOSAL

The ELARC SDP LVAC will only accept proposals for review and consideration from applicants whose proposals include the above stated information. Proposals shall be submitted by 5:00 pm on April 29, 2022 via email to rortiz@elarc.org or USPS to:

Eastern Los Regional Center
PO Box 7916
Alhambra, CA 91802-7916
ATTN: Roxy Ortiz

TIMELINE

Action	Date
RFP Announced	March 25, 2022
RFP Submission Deadline	April 29, 2022
Award(s) Announced	June 1, 2022
Enter into Contract	June 30, 2022

All applicants will receive notification of the SDP LVAC’s decision regarding their proposal. The RFP does not commit the SDP LVAC to select any proposal and award any contract. Any contract is subject to any additional conditions or restrictions enacted by the Legislature and contained in the Budget Act or any other statute which may affect the provisions, terms, or funding of such contract in any manner.