



ELARC U: A Learning Community Service Providers Institute

A training dedicated for Vendors

Special Incident Reporting

When:

Tuesday
March 15, 2022

Time:

10:00 a.m. - 12:00 p.m.

Where:

This will be held virtually
Via Zoom

Cost:

\$20

Presented by

Albert Guzman,
SIR Coordinator

Highlights:

Special Incident Reporting
Requirements

Learn:

- ◆ When to report
- ◆ Appropriate reporting requirements
- ◆ Pertinent information to include in reports

**PRE-REGISTRATION REQUIRED AND SHOULD
BE COMPLETED ELECTRONICALLY THROUGH
ELARC UNIVERSITY(ELARC U)**

To register you must log-in through ELARC University (ELARC U) and select which training you wish to participate in. Registration will be pending and confirmed once payment for the session is received. If payment is not received 3-4 weeks prior to the event the registration will be void to make room for those on the waiting list.

A direct zoom link for the training will be sent at least three days prior to the event to all confirmed registrants.

For question about your registration please con-

****This Training has been approved for **
Continuing Education Units (CEU) and will be
awarded upon completion.**

- ◆ Participants must login 10 minutes prior to training to ensure audio and visual capabilities are working. Participant must be present the entire session to ensure receipt of a training certificate.
- ◆ If you are more than 20 minutes late you will be allowed to enter but a certificate of completion will not be provided.



This training will be held in English only. If you wish to participate in a language other than English, please make your request with Elisa Salazar at esalazar@elarc.org or (626) 299-4772 two weeks prior to the training to allow sufficient time for ELARC to make every attempt to meet your request.

Good Training * Strong Partnerships * Better Service



www.elarc.org *info@elarc.org



PAYMENT FORM

*Now that you have registered through [ELARC University \(ELARC U\)](#),
you must complete the payment form*

Training is \$20 *
check or money orders only

Checks must be made to the order of “ **Eastern Los Angeles Regional Center**”

Mail Payment and form to:

ELARC Attn: Eren Perez

P.O. Box 7916

Alhambra CA 91803

***RSVP's are limited to 2 staff per agency.**

Payment form should match the name(s) utilized in the electronic registration
Payments are not transferrable to future training sessions.

For question about your registration please contact Karen Sibrian at kasibrian@elarc.org.

Special Incident Reporting

Tuesday, March 15, 2022

◆ **E-mail is required for registration confirmation**

Time and Location:

10:00a.m-12:00 p.m.

This will be held virtually Via Zoom

Name: _____

Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____

E-mail: _____