



**ELARC U: A Learning Community
Service Providers Institute**

Special Incident Reporting

When:

Wednesday
November 10, 2021

Time:

9:00 a.m. - 11:00 a.m.

Where:

This will be held virtually
Via Zoom

Cost:

Free

Presented by

Albert Guzman,
SIR Coordinator

Highlights:

Special Incident Reporting
Requirements

Learn:

- ◆ When to report
- ◆ Appropriate reporting requirements
- ◆ Pertinent information to include in reports

**For more information contact:
Lizette Villa, Community Services Specialist
626 299-4868 or lvilla@elarc.org**



Pre-registration is REQUIRED

Please RSVP to Elisa Salazar at esalazar@elarc.org
(attendance is limited **VOID**)
Once email registration is received and confirmed,
you will be sent the GoTo meeting login.

A training certificate will be issued.

- ◆ Participants must login 10 minutes prior to training to ensure audio and visual capabilities are working. Participant must be present the entire session to ensure receipt of a training certificate.
- ◆ If you are more than 20 minutes late you will be allowed to enter but a certificate of completion will not be provided.

Training certificates will be emailed.

This training will be held in English only. If you wish to participate in a language other than English, please make your request with Elisa Salazar at esalazar@elarc.org or (626) 299-4772 two weeks prior to the training to allow sufficient time for ELARC to make every attempt to meet your request.

Good Training * Strong Partnerships * Better Service
www.elarc.org * Info@elarc.org



REGISTRATION FORM

To register, please complete the following form and send it to

Eren Perez at eperez@elarc.org

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◆ **E-mail is required for registration confirmation**

Time and Location:

9:00-11:00 a.m.

Training will be held virtually

Via Zoom

Registrant Name: _____

E-mail: _____

Registrant Name: _____

E-mail: _____

Registrant Name: _____

E-mail: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____