

## **Vendor Advisory Committee Meeting Minutes June 24<sup>th</sup>, 2021**

The VAC Meeting commenced at 10:00am via video conference Go To Meeting by Chair Bryan Chacon

- I. **Welcome and introductions**
  - A. Group was addressed to mark participation in the meeting in the chat.
- II. **Community Comments**

No community comments.
- III. **ELARC Consumer Advisory Committee Announcement: Topic & Contact**

Roxy informed the group that the next meeting July 20<sup>th</sup> 2021, topic on personal budgeting and planning.
- IV. **Liz Harrell COVID -19 Updates**
  - A. ELARC re-opened on June 15<sup>th</sup> 2021.
  - B. All providers that are face to face need to complete a checklist on ELARCs website by June 30<sup>th</sup> 2021.
  - C. Liz Harrell reminded the group that ELARC will continue to hold weekly check ins for providers on Fridays 1:30p – 2:30p. Last check in is on July 9<sup>th</sup> 2021 and after that they would be held as needed.
  - D. All Regional Centers were contacted by DDS to ensure that all providers are in compliance with WIC 4652.5 which is around independent reviews and audits based on how much funding the provider receives from ELARC.
- V. **Training: VAC Code of Ethics**
  - A. Maria Moberg, Ron Rozen, Joel Moreno and Liz Harrell presented to the group related to the Code of Ethics that was approved by the VAC in the January 2021 meeting.
  - B. Next Steps:
    - i. All providers will be asked to sign the Code of Ethics.
    - ii. Every year, the VAC will be reminded of the Code of Ethics
    - iii. ELARC Site: <https://www.elarc.org/governance/transparency-accountability>
- VI. **Report from VAC Work Groups**

**A. Emergency Operations Planning**

- i. Deferred

**B. Training**

- i. Interactions with Law Enforcement October 28<sup>th</sup>, 2021
- ii. New Training Survey is ready:  
<https://www.elarc.org/governance/advisory-committees/vendor-advisory-committee/vac-training-survey>

**C. Networking**

- i. New Membership recruitment
- ii. VAC Funds: Event Management and Support
- iii. Virtual Resource Fair
  - a. New gmail: [elarcresourcefair2021@gmail.com](mailto:elarcresourcefair2021@gmail.com)
- iv. Renewal of Forums/Workgroups: Behavioral, Residential, and Transportation

**D. Executive Committee**

- i. Election Meeting 2021
  - 1. Formation of Nominating Subcommittee: Executive Committee Officers Nominations

**E. Legislative – Roxy Ortiz**

- i. Budget approved on June 15<sup>th</sup> 2021

**VII. Report on Board of Directors Meeting, Tuesday June 8<sup>th</sup> 2021**

Chair Bryan Chacon did attend meeting and provided agenda updates to the VAC group:

- A.** The VAC presented a special recognition plaque to Frances Jacobs.
- B.** An advanced behavioral support housing project was approved by the Board (\$350K for acquisition and \$450K for renovations) awarded to Brilliant Corners.
- C.** An RFP for an Occupational, Physical and Speech therapy \$250K awarded to Total Education Solutions for specialized therapies for minors.
- D.** Gloria Wong reviewed ELARC's plan for re-opening on June 15<sup>th</sup> 2021.
- E.** POS Data report for Fiscal 2019-2020 which reviewed data in terms of ethics, age, diagnosis, and language with a goal to obtain feedback, ideas, and information regarding POS expenditures.
- F.** Self Determination update, 98% of participating consumers have completed orientation, 46% have fully transitioned into Self Determination.

VIII. **HCBS Final Rule Series FORUM – Principles, Guidelines, and Implementation Activities** – Postponed.

IX. **Upcoming service provider and leadership forums** (please check website for most updated information, due to current public health crisis, meetings may be held remotely):

**A. VLF (Vendor Leadership Forum)**

VLF is a briefing session 30 minutes before regularly scheduled VAC meeting to review the meeting agenda. Next meeting is June 24<sup>th</sup> 2021 at 9:30am using gotomeeting, everyone welcome to attend. See Go To Meeting invite below:

VLF Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/89637230931?pwd=Z0RRbGt0ZUFBYnduRTN6aUQ5emRQdz09>

Meeting ID: 896 3723 0931

Passcode: 982933

Phone: 1 669 900 9128

**B. Emergency Operations Planning (EOP) Workgroup**

Meeting Schedule 11:30 AM to 12:30 PM: September 23rd. Vendors are strongly encouraged to attend.

**C. VAC Agenda Preparation Planning Meeting**

First Tuesday of every month from 1:00 – 2:30 pm. Next Meeting July 6<sup>th</sup> 2021.

Everyone welcome to attend. See Go To Meeting invite below:

VAC Planning Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/89637230931?pwd=Z0RRbGt0ZUFBYnduRTN6aUQ5emRQdz09>

Meeting ID: 896 3723 0931

Passcode: 982933

Phone: 1 669 900 9128

**D. Network Group Meeting**

Meeting Schedule 11:30am to 12:30pm in ELARC Boardroom: June 24<sup>th</sup> 2021, and October 28<sup>th</sup> 2021

**E. Independent and Supported Living Forum**

Meeting Schedule: 11:30am – 12:30pm in ELARC Boardroom: July 22<sup>nd</sup>, November 18<sup>th</sup>

## **F. Employment Forum and Workgroup**

Employment Forum is the subcommittee meeting for all providers to discuss employment first philosophy and implementation.

2020 Meeting Schedule, 9:30 – 11:30 am in ELARC Boardroom - Alhambra:  
June 15<sup>th</sup>, September 21<sup>st</sup> and December 14<sup>th</sup> 2021

## **G. Early Start Forum**

All meetings run 2pm – 4pm

- i. October 7<sup>th</sup>, 2021

Contact Dora Ramirez, Community Services Specialist at [dramirez@elarc.org](mailto:dramirez@elarc.org) to be added to the mailing list for details.

## **H. Forums in Development with Dates and Times TBD:**

- i. Behavioral Services: Contact Maria Cañas at [mcanas@elarc.org](mailto:mcanas@elarc.org)
- ii. Residential Services: Contact Monique Perez at [mperez@elarc.org](mailto:mperez@elarc.org)
- iii. **NEW!** Self Determination Forum: Contact Ursula Cerezo at [ucerezo@elarc.org](mailto:ucerezo@elarc.org).
- iv. Transportation Services: Contact Mayra Magaña at [mmagana@elarc.org](mailto:mmagana@elarc.org)