



**ELARC Self Determination Local Volunteer Advisory Committee**  
**September 22, 2020 Meeting Notes**

*Due to the State and local health orders, the Self Determination Local Volunteer Advisory Committee meeting was held by remote participation only*

**Members Present:** Alex Scarlis, Carola Marona, Cathay Liu, Josefina Nieves, Maria Castillo, Mei Ye, Virgilio Orlina, Yougene Sun, Mei Ye

**Members Absent:** Carl Blum

**ELARC Staff:** Gloria Wong, Liz Harrell, Roxy Ortiz, Elizabeth Ornelas, David Castaneda, Araceli Angiano, Judy Castaneda, Edith Hernandez, Carmen Castro-Luna, Gladis Oropeza, Lily Ortega, Brendali Maldonado

**State Council on Developmental Disabilities (SCDD) Los Angeles Regional Office:** Chris Arroyo

**DDS Liaison:**

**Guests:** Joe Martinez, Yvette Baptiste, Vivian Huan, Diana Parker, Naval Lopez, Taleen Khat

**Welcome and Introduction**

The meeting was called to order at 6:02pm by Virgilio Orlina, Chair.

**Community Input**

- SCDD shared that they can provide technical support to committee members
- Family Resource Center provided contact to support connect people with SDP

**Approval of the Agenda and Minutes**

M/S/C (J. Nieves/C. Marona) To approve the Minutes of the Self Determination Local Volunteer Advisory Committee of June 23, 2020 as recorded. Unanimous.

**Updates**

- Statewide Efforts
  - DDS Update- September 18 letter was referenced regarding 2020/2021 funds of \$89,760 available funds for SDP implementation (refer to enclosure). SSDAC released report on barriers, some recommendation will be discussed in today's meeting as we provide the updates.
  - SSDAC Report- the statewide committee has not met, next meeting will be September 25<sup>th</sup> from 10:00-2:00
  - SSDAC Request for funds- Regional Centers LAC contacted by SSDAC with request to allocate \$3000 for statewide advisory committee to meet more frequently. This needs the committee's vote. This amount can be taken out of the current approved funding proposal under item #1, and reduce that amount from \$20,000 to \$17,000. Or it can be

taken out of next year's allocation. It is the committee's decision with the understanding that all other centers are on board, partial funding is not going to be enough  
M/S/C (Y. Sun/J. Nieves) Motion to approve contribution of \$3,000 to SSDAC.

Unanimous

M/S/C (Y. Sun/J. Nieves) Motion to withdraw \$3,000 out of the ~~2020/2021~~ 2019/2020 funding allocation. Unanimous

- ELARC Implementation

- Case Managements/Liaisons- Two liaisons designated per unit. Sending information to service coordinators and supervisors. Also bringing back the team meetings, which is a smaller group with different levels of expertise. SDP Information dissemination is provided through these and other established means.
- Monthly DDS Report- Reference was made to the Board Of Directors report that provides a snap shot of the SDP progress on the various different stages of the program, such as orientation completion and IPP completion in a chart format.  
The department sent the September report and was submitted last week. It expands on some of the areas that identified in the BOD report. This report contains info obtained directly for the serve coordinators as they do continuous and on-going contact with the participants to provide information and support to help them progress along the process.
- Staff Training Plan- We held an all-day refresher training for case management supervisors in July and one in August for the service coordinators who have SDP cases. We also continue to have new staff trainings on the SDP for all new hires coming in. These trainings re also available as refresher for any staff. We have an internal committee made up of the liaisons and other serve coordinators who have SD cases. An as it was mentioned earlier we are resurrecting the team meetings with a small group of staff with different areas of expertise.  
In addition the approved funding proposal will be able to expand a wider net to offer in depth understanding for all key members involved with learning communities and focus groups.
- Informational Sessions/Orientations- The next information session will be held in English on October 6 and one in Spanish on October 15. In addition our Information & Training Specialist continues to conduct orientations for the participants in both English and Spanish. The final orientations for the participants will be completed for the last three participants. With a couple being done on a Saturday to accommodate the families. Both the informational sessions as well as the orientations are made available to the members to attend.
- PCP- the agency continues to move forward towards best practices and involve the LVAC. We also have an in-house PCT trainer. Similar to the refresher trainings provided for staff, we would like to offer a refresher for the members.  
M/S/C (J. Nieves/Y. Sun) Motion to approve SDP training for the LVAC members.  
Unanimous  
Possible training dates to be disseminated by email.

2020 Meeting date: November 17, 2020

There being no further business to discuss the meeting was adjourned at 7:19 pm