

## **Vendor Advisory Committee Meeting Minutes September 24<sup>th</sup>, 2020**

The VAC Meeting commenced at 10:00am via video conference Go To Meeting by Chair Bryan Chacon

### **I. Welcome and introductions**

**A.** Please email Eren Perez at [eperez@elarc.org](mailto:eperez@elarc.org) to mark participation in the meeting

### **II. Community Comments**

No community comments.

### **III. ELARC updates**

**A.** Liz Harrel provided an update to leadership changes at ELARC as follows:

- i. Felipe Hernandez, Chief of Consumer Services, is retiring as of Nov 6
- ii. Edith Hernandez will be the new Chief
- iii. Lonetta Johns Yarleque will be the new Associate Chief of Consumer Services
- iv. Rosalie Estrada, Executive Secretary, has retired
- v. Angie Salas is the new Executive Secretary
- vi. Jose Morales, Auditor, has been promoted to Controller
- vii. David Lee will take over the position of Auditor later this winter
- viii. Regarding Community Services, as you know, Frances Jacobs is retired and Liz Harrell is the new Manager of the department
- ix. Doris Weis has been promoted to Supervisor and what was once one unit under Supervisor Jessica Barba is now two units.
- x. Maribel Garcia has returned to school and moved into the position of part-time Community Services Specialist

- x. Linh Lo, Community Services Specialist has taken over her duties regarding management of the Home and Community Based Services (HCBS) Final Rule Compliance
- xii. Ursula Cerezo and Lizzete Villa have joined the Community Services Department as Community Services Specialists
- xiii. Due to all the changed in Community Services, liaison assignments have changed. Check with your liaison to find out if you have been assigned a new liaison.
- xiv. Roxy Ortiz was promoted to Supervisor of the Information and Training Unit in the spring

#### IV. **ELARC Consumer Advisory Committee Announcement: Topic and Contact**

Jesse Padilla updated the group:

On Tuesday September 15th we had our CAC meeting and our topic was on Transportation/Access which was an overview and Q&A. Our next CAC meeting is on November 17th topic for that one is on Employment Options. I'm also doing consumer hangouts and I've been doing that since May and it's every Wednesday from 11:00am to 12Noon. We have a new platform we are doing it in GOTO and individuals can also call in. We will also be planning for CAC 2021 with some new topics.

We are holding a Voters Rights training in October on the 14th and we will be covering why it's important to vote, political parties and how and when to register just to name a few.

#### V. **HCBS Updates**

- A. CMS extended HCBS guideline Final deadline date updated to 3/17/2023 where all settings/providers must comply with the Federal Regulations.
- B. Website: [dds.ca.gov/initiatives/hcbs/](https://dds.ca.gov/initiatives/hcbs/)
- C. If you are on the vendor list/service code and you have not been contacted, email [llo@elarc.org](mailto:llo@elarc.org) to have your questions answered.

#### VI. **COVID-19 Update**

Liz Harrel provided the group updates with the new directives

- A. Directives website: [dds.ca.gov/corona-virus-information-and-resources/](https://dds.ca.gov/corona-virus-information-and-resources/)

- i. Alternative Non-Residential Services directive:
  - a. Every Friday at 1:30pm, there is a weekly check-in with providers via Zoom.
  - b. Directive was issued on 8/31/2020 and can be found via the web link above.

## VII. Report from VAC Work Groups

### A. Ethics

Lisa Peterson provided updates –

- i. The Ethics document draft was completed. Lisa and Liz would like the VAC to review it, vote on it, and then it will be presented to the Board of Directors.
- ii. The document will be voted on by the VAC in the October 2020 meeting, if passed, will be presented to the BOD in the November 2020 meeting.

### B. Emergency Operations Planning

- i. Ron informed the group that there are no updates.
- ii. EOP meeting was held September 24<sup>th</sup> 2020 after the VAC.

### C. Training

- i. Training Topics Scheduled:
  - 1. November 19: State Council on CalABLE - Pending
- ii. VAC Training/Issue Agenda Topic Survey: Submit agenda training/issue topics that are meaningful and useful to you as a vendor on an ongoing basis.  
<http://www.elarc.org/service-providers/vendor-advisory-committee>

### D. Networking

- i. New Membership recruitment
- ii. Outreach Opportunities – look into Tele-networking

### E. Legislative

- i. Voters right's training.

## VIII. Report on Board of Directors Meeting, Tuesday September 8<sup>th</sup> 2020

Chair Bryan Chacon provided the group updates on the BOD meeting:

- A. ELARC BOD met virtually on Tuesday Sept. 8th, 2020 via Zoom from 6pm to 8pm. This was a jam packed meeting, ELARC's community presentation which consisted of 2019 Performance Contract End of Year Report, Employment presentation by George de la Loza – Employment Specialist and their 2021 Performance Contract Draft Proposal Review.
- B. 2019- 12,170 consumers were served by ELARC. The year-end report charted the consumers by Dx. 42.9% Autism, 31.3% Mild/Moderate ID,

10.9% Epilepsy, 8.6% CP, 7.9% Sever/Profound ID. There was also break down of Ethnicity, Age and Where consumers live.

- C. This was a long presentation with lots of data, overall ELARC did well in nearly all areas in comparison to the state averages.
- D. One of the measures are how well ELARC is doing at getting consumer working? Again this is 2019 year-end report. Highlight – 2018 – 703 consumers earned income, 2019 – 760 earned income. (36% to 41%)
- E. 2021 Draft – Measures ELARC will work on meeting:
  - i. Reducing Disparity and Improving Equity in POS expenditures
  - ii. Employment – Broken down further in terms of PIP, Average hours and Salaried wages, percentage for adults who are placed in Integrated employment, total number of incentive payments made, percentage of adults who reported having competitive intergrated emplmentd as a goal in their IPP.
  - iii. Number and percent of adults living in facilities >6 individuals, number of indivuals in Independent living, supported living, adult family homes, family homes, etc.
  - iv. Number and percent of RC caseload in Dev. Centers.
- F. Self Determination update: 109 total number of active participants in program, 97 completed orientation, 31 individual budgets certified, 23 spending plans completed, 25 IPP complted and signed, 31 FMS obtained by participants, 12 Person center plan reimbursement requests.

**IX. HCBS Final Rule Series - Principles, Guidelines and Implementation**

**Activities: “October Training on Positive Reputations Skill”–**

- X. **Upcoming service provider and leadership forums** (please check website for most updated information, due to current public health crisis, meetings may be held remotely):

**A. VLF (Vendor Leadership Forum)**

VLF is a briefing session 30 minutes before regularly scheduled VAC meeting to review the meeting agenda. Next meeting is September 24, 2020 9:30 using gotomeeting, everyone welcome to attend. See Go To

Meeting invite below:

VLF Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/451159133>

You can also dial in using your phone.

United States (Toll Free): 1 877 568 4106

United States: +1 (312) 757-3129

Access Code: 451-159-133

**B. Emergency Operations Planning (EOP) Workgroup**

Meeting Schedule 11:30 AM to 12:30 PM: September 24: November 19.  
Vendors are strongly encouraged to attend.

**C. VAC Agenda Preparation Planning Meeting**

First Tuesday of every month from 1:00 – 2:30 pm. Next Meeting  
October 6, 2020. Everyone welcome to attend. See Go To Meeting invite  
below:

VAC Planning Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/351012645>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

United States: +1 (571) 317-3129

Access Code: 351-012-645

**D. Network Group Meeting TODAY**

Meeting Schedule 11:30am to 12:30pm in ELARC Boardroom: 2021  
TBD

**E. Independent and Supported Living Forum**

Meeting Schedule: 11:30am – 12:30pm in ELARC Boardroom: October  
22.

**F. Employment Forum and Workgroup**

Employment Forum is the subcommittee meeting for all providers to discuss  
employment first philosophy and implementation.  
2020 Meeting Schedule, 9:30 – 11:30 am in ELARC Boardroom - Alhambra:  
December 2