

## Vendor Advisory Committee Meeting Minutes June 25<sup>th</sup>, 2020

The VAC Meeting commenced at 10:00am via video conference Go To Meeting.

- I. **Welcome and introductions**
  - A. Please email Eren Perez at [eperez@elarc.org](mailto:eperez@elarc.org) to mark participation in the meeting
- II. **Community Comment**
  - A. Julie from State Council of Developmental Disabilities – working with organizations to get personal protective equipment out to providers. Email her at [Julie.eby-mckenzie@scdd.ca.gov](mailto:Julie.eby-mckenzie@scdd.ca.gov) to sign up for the PPE.
- III. **ELARC Consumer Advisory Committee Announcement: Topic and Contact**

Jesse Padilla announced that the next meeting is on Tuesday July 21<sup>st</sup> 2020 4pm – 6pm. Topic will be on Planning for Regional Center Services and Self Determination. Brendali Maldonado I&T Specialist is the guest speaker. Jesse also gave an update about the “Consumer Hangout” which is held every Thursday from 11 am to 12 noon, it is a conference call open to all consumers and a chance for consumers to connect and chat during this difficult time of safer at home and to help people feel less isolated and connected to others. Flyer posted on ELARC website.
- IV. **COVID-19 Update and Discussion – Liz Harrell**
  - A. Developmental Services Task Force
    - i. <https://www.dds.ca.gov/initiatives/ds-task-force/>
  - B. DDS Directives all available on DDS website.
    - i. <https://www.dds.ca.gov/corona-virus-information-and-resources/>
  - C. Directors of Community Services are requesting from the Department of Public Health to have a representative speak to the VAC.
  - D. Email [eperez@elarc.org](mailto:eperez@elarc.org) to sign up for E-Newsletter.
  - E. Elisa Salazar can assist with directing a vendor to the appropriate ELARC Community Liaison. Her phone number is 626-299-4772. Provide her with your vendor number.
  - F. LA County Regional Centers are going to propose to DDS through the CRVP funding process to create a source for underserved consumers to assist them with the purchase and distribution of laptops, tablets, data plans, and technical assistance.

## V. Report from VAC Work Groups

### A. Ethics

Lisa Peterson provided updates –

- i. Frances Liz and Lisa met on June 1<sup>st</sup> 2020 to review previous documentation that had been completed in the past by previous ethics groups.
- ii. Frances Liz and Lisa met on June 24<sup>th</sup> 2020 to review samples of other code of ethics that other groups put together. They made an outline of what it could look like.

### B. Emergency Operations Planning

Workgroup meeting, 6/25/2020 at 11:30 with Roxy Ortiz

### C. Training

- i. Training Topics Scheduled:
  1. July 23<sup>rd</sup> 2020: Systems Update, Gloria Wong
- ii. VAC Training/Issue Agenda Topic Survey: Submit agenda training/issue topics that are meaningful and useful to you as a vendor on an ongoing basis.  
<http://www.elarc.org/service-providers/vendor-advisory-committee>

### D. Networking

- i. Meeting after July 23<sup>rd</sup> 2020 VAC.
- ii. New Membership recruitment
- iii. Outreach Opportunities – look into Tele-networking

### E. Executive Committee Officers, Introductions

- i. Election meeting 2021- Executive Committee Officers Nominations
- ii. Bylaws update

### F. Legislative

- i. VAC May Revise Budget Update – Roxy Ortiz
- ii. Budget deal was reached on Monday June 22<sup>nd</sup> 2020.
- iii. Trigger cuts were not set in place for DDS.

## VI. Report on Board of Directors Meeting, June 9<sup>th</sup>, 2020

Chair Bryan Chacon attended for the group. Important highlights include:

- A. Reviewed the DDS Directives and May Revise.
- B. Fiscal Year 1920 community placement plan was proposed to the Board of Directors. It is an RFP for a housing development organization project to acquire and renovate single family homes owned by an HDO for leasing to service providers as licensed residential facilities. These would be advance behavior support homes. Brilliant Corners was awarded the contract.
- C. Self Determination – active participates at ELARC is 114. 100 completed self-determination orientation, 27 individual budgets were certified, 23 completed spending plans, 24 completed the IPP, and 12 person centered plan reimbursements were requested.

**VII. HCBS Forum: HCBS Transition Plans/Heightened Scrutiny – Maribel Garcia**

- A. Self-Assessment survey is due by August 31<sup>st</sup> 2020.
- B. Heightened Scrutiny is a term used in the Final Rule to describe a process for identifying and correcting issues or problems found during the assessment process.
- C. Based on responses **from the self-assessment, it** can trigger an on sight assessment and the Heightened Scrutiny Process.
- D. Characteristics of a setting that isolates HCBS beneficiaries from their broader community include:
  - i. Due to the design or model of service provision in the setting, individuals have limited, if any, opportunities for interaction in and with the broader community, including individuals not receiving Medicaid-funded HCBS
  - ii. The setting restricts beneficiary choice to receive services or to engage in activities outside of setting
  - iii. The setting is physically located separate and apart from the broader community and does not facilitate beneficiary opportunity to access the broader community and participate in community services, consistent with a beneficiary’s person-centered service plan.
- E. The group went through the 4+1 Questions.

**VIII. HCBS Final Rule Series – Principles, Guidelines and Implementation Activities “Transportation and HCBS” –**

- A. Handout is available. Maribel Garcia is also available to assist with the resources at [margarcia@elarc.org](mailto:margarcia@elarc.org)

**IX. SLS ILS Update: Doris Weis, ELARC**

Sample of a budget sheet is attached. Please provide Doris with feedback on the document .

**X. Upcoming service provider and leadership forums (please check website for most updated**

information, due to current public health crisis, meetings may be held remotely):

- A. VLF (Vendor Leadership Forum) VLF is a briefing session 30 minutes before regularly scheduled VAC meeting to review the meeting agenda. Next meeting is June 25, 2020 9:30 using gotomeeting, everyone welcome to attend. See Go To Meeting invite below:

VLF Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/451159133>

You can also dial in using your phone.

United States (Toll Free): 1 877 568 4106

United States: +1 (312) 757-3129

Access Code: 451-159-133

- B. Emergency Operations Planning (EOP) Workgroup TODAY  
Meeting Schedule 11:30 AM to 12:30 PM: June 25; September 24; November 19.  
Vendors are strongly encouraged to attend.

- C. VAC Agenda Preparation Planning Meeting  
First Tuesday of every month from 1:00 – 2:30 pm. Next Meeting July 7, 2020.  
Everyone welcome to attend. See Go To Meeting invite below:

VAC Planning Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/351012645>

D. Network Group Meeting

Meeting Schedule 11:30am to 12:30pm in ELARC Boardroom: July 23.

E. Independent and Supported Living Forum

Meeting Schedule: 11:30am – 12:30pm in ELARC Boardroom: October 22.

F. Employment Forum and Workgroup

Employment Forum is the subcommittee meeting for all providers to discuss employment first philosophy and implementation.

2020 Meeting Schedule, 9:30 – 11:30 am in ELARC Boardroom - Alhambra:

June 16

September 15

December 2

**Meeting adjourned at 11:35am.**