



ASTERN LOS ANGELES REGIONAL CENTER
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**ELARC Board of Directors
 Meeting Minutes
 May 12, 2020
 Approved June 9, 2020**

Board Members Present:

Richard Helgeson, President
 Devora Reed, Vice-Chair
 Joe Utar, Treasurer
 Yougeng Sun, Secretary
 Nestor Nieves
 Diane Lasell
 Tony Borrego
 Lida Chavez
 Virgilio Orlina, CAC Representative
 Bryan Chacon, VAC Representative

Staff Present:

Gloria Wong, Executive Director
 Felipe Hernandez, Chief of Consumer Svs.
 Edith Hernandez, Associate Chief of
 Consumer Services
 Elizabeth Harrell, Manager, Community
 Services Divison
 Frances Jacobs, Retiring Manager,
 Community Services Divison
 Johnny Trombley, IT Supervisor

Absent:

Anthony De La Rosa (excused)

Guests:

Refer to Sign In Sheet



DUE TO THE CURRENT HEALTH CRISIS THE BOARD MEETING WAS HELD BY REMOTE PARTICIPATION ONLY

I. Welcome & Roll Call

The meeting was called to order at 6:05 P.M. by Richard Helgeson, Board President. Due to the Covid-19 pandemic and the “stay-at-home” order the Board meeting was held remotely. The arrangement consisted of a teleconference line and material was displayed on agency website and available to all visitor participants with a link from the agency website. Mr. Helgeson welcomed all to the Eastern Los Angeles Regional Center Teleconference Board of Directors Meeting.

A quorum was established in order to conduct necessary business.

II Community Introductions/Opening Round:

The Board members and guests were asked to introduce themselves and were noted on the “Sign-In” sheet.

III. Community Input (3 minutes per person)

Mr. Norman Fulco, parent, addressed the Board of Directors, shared that on a sad note their home, an ARFPSHN home in Temple City, has a resident who has tested positive with Covair-19. The consumer is very fragile and suffers from respiratory ailments. Mr. Fulco indicated she is being retested a second time. The staff at the residential home is also being tested and other residents. Mr. Fulco reported his daughter tested negative. Mr. Fulco reported his wife is the conservator of the consumer who tested positive. This consumer has not been out of the house for the last two months, and he reported he hasn't visited the home for about a month, he visits with his daughter and the consumer who tested positive via video. He is very disappointed in this incident and stated there has been new staff coming in and they most likely have not been tested.

Mary Hosokawa, parent, indicated there was an error on the Board Meeting Minutes of April 14, 2020. She thanked two individuals last month and stated there were two names that needed correction: (1) Taylor Acosta, should be Kayla Acosta; (2) Joseph Fuentes should be Josephine Fuentes.

Nestor Nieves, Board member, suggested that future Board meetings be conducted via "Zoom" so participants can visually connect

There was no other community input.

IV. Nominating Committee

Tony Borrego and Virgilio Orlina, Board members, interviewed Marisol Guerrero as a prospective Board member. Mr. Borrego stated the interview was held on May 8th, via teleconference. He stated Marisol is a consumer of the Eastern Los Angeles Regional Center and serves as Co-Chair of Consumer Advisory Committee. She is very committed to help our community and to join the ELARC Board of Directors. Tony also shared Marisol has an aide who will be attending the meetings with her, by phone or in person.

Marisol Guerrero addressed the Board stating she is a member of the Consumer Advisory Committee and she looks forward to joining the Board of Directors.

M/S/C (Virgilio Orlina/Devora Reed) To approve the nomination of Marisol Guerrero to the Eastern Los Angeles Regional Center Board of Directors. Unanimous.

The Board members and Gloria Wong, Executive Director, welcomed Marisol Guerrero to the Board of Directors.

V Approval of Board of Directors Meeting Minutes

Correction on the announcement and agenda re: the instructions for joining the meeting, Item number 2, correction noted.

A. Minutes of Board of Directors Meeting of April 14, 2020

M/C/S (Yougeng Sun/Virgilio Orlina) To approve the Minutes of the General Board Meeting of April 14, 2020 as revised. Unanimous.

VI. Executive Director's Report

Ms. Wong addressed the Board regarding Nestor Nieve's suggestion to use "Zoom". She stated the agency has been exploring this option and has started negotiations on a long term contract arrangement. There are multiple features and options to the "Zoom" format and it is all currently being explored. Ms. Wong also added that "Zoom" requires more personnel assistance than the current "Teleconference" format used for Board meetings. Ms. Wong stated she is hopeful that the June Board Meeting can be scheduled via "Zoom".

A. Assembly Bill (AB) 637 New Rate Proposal: Public Comment Update

Ms. Wong indicated this proposal was introduced to the Board at the April 14, 2020 meeting. The proposal has been open for approximately one month for public comment.

Liz Harrell, Manager Community Services Unit, reported the proposal consists of a new rate model for specialized residential facilities (SRF) and adult residential facilities for individuals with special health care needs (ARFPSHN). Typically the procedure for requesting a rate adjustments are done through Health Safety Waivers requests which are approved on a time limited basis by DDS. Regional Centers need a permanent solution to the current rate structure dilemma under AB 637 and as a result this proposal is being submitted.

Ms. Harrell stated the current rate structure which was established using a funding model that assumed "full occupancy" has resulted in prolonged vacancies that created a financial hardship for providers. Current regulations do not allow for the billing of vacancies. ELARC is seeking approval from DDS to change the way we negotiate the current level of payment. ELARC is proposing to negotiate a facility rate in total for the SRF and ARFPSHN which would allow the facility to bill for the full established rate regardless of the number of occupants. The established facility rate would be based on the current number of residents. The individual rates would be negotiated and established for the services needed per resident. Services for the individuals would meet the individual need without the financial hardship to the provider due to the vacancy factor.

The proposal is in its final form and is posted on the ELARC website, and will remain posted through May 29, 2020 accepting final comments and input. The plan is to submit the proposal to DDS on June 1, 2020.

There were no comments.

B. DDS Directives & Guidelines

There have been five directives issued since the last Board Meeting of April 14, 2020. Additionally there were two additional directive issued subsequent to the mailing of the Board Meeting packet. The material was added to the website link as “Additional Handouts”.

The Directive, dated April 15, 2020, references seven different items. Ms. Wong reported the reason why these Directives are on the Board agenda is that they are issued by DDS Director, Nancy Bargmann, and copies are forwarded to the Regional Center Board Presidents. The expectation is that the Directives be shared with the full Board allowing for full board discussion and transparency with the public.

1. Requirements Waived by DDS

The first directive was issued on April 15, 2020 on the subject of “Requirements Waived”. The following components are included in this directive.

(A) Residential Facility Payments:

In the event there are absences in the residential facility they will be able to bill for temporary absences.

(B) Health & Safety Waiver Exemptions for Alternative Residential Model (ARM) Homes:

Regional Centers may pay a residential facility rate that is necessary to protect a consumer’s healthy and safety as a result of the outbreak of COVID -19 and/or to permit a consumer to remain at their current facility during the COVID-19 crisis. In the past the request for a waiver would be submitted to DDS for approval, but is now being authorized at the local level to expedite processing. There has been a significant increase in these requests.

(C) Vendor Fiscal Audits:

The regional centers are required under contract to provide audits of service providers as identified by DDS. Regional Centers provide fiscal audits of vendors which have an income under \$100,000. For the larger providers DDS conducts the fiscal audits.

To the extent feasible regional centers, based on the contract, are waiving the requirement to allow for flexibility on the number of fiscal audits to be completed. Every year Regional Centers are given the number, percentage, of the total number of service providers, for ELARC to audit which it translates to about 14 audits. There is now the flexibility to be able to scale back.

(D) Home and Community-Based Services (HCBS)
Final Rule Compliance Information

Federally funding is now based on service providers meeting requirements and the final rule was to be posted on the ELARC website by April 1, 2020 which has been extended through July 1, 2020.

(E) Enhanced/CCH Registered Behavior Technician Certification
for Enhanced Behavioral Support Homes and Community Crisis Homes

These homes have registered behavior technicians which must be certified, the directive allows for a waiver for certifications requirements. It provides regional center with flexibility to ensure that service providers continue to operate when they have difficulties recruiting, and completing the required certifications.

(F) Competitive Integrated Employment (CIE)
Incentive Payments

The requirement states that a consumer must be competitively employed for 30 consecutive days, six consecutive month or 12 consecutive months for a service provider to receive associated payments. The waiver is necessary to ensure providers receive payment for placements that would meet the requirements of this section if not for the outbreak of COVID-19 and its effects.

(G) Parental Fees

Monthly parental fees are waived retroactive to March 12, 2020. DDS will not continue to conduct assessments so the waiver is necessary to lessen the economic burden on families. The directive remains in effect for 30 day unless extended by the Director of Developmental Services.

2. Reporting Deaths Related to Covid-19 in SANDIS

The Directive regarding Reporting Deaths Related to Covid-19 in SANDIS was issued on April 16, 2020. SANDIS is the data system which keeps information on all our registered consumers. (San Diego Information System, created by San Diego Regional Center).

Revisions have been made by San Diego who updates the system on how to track deaths of consumers as related to COVID-19.

3. Training Resources for Individuals with Intellectual & Developmental Disabilities

The directive regarding Training Resources for Individuals with Intellectual & Developmental Disabilities was issued on April 16, 2020. The directive provides flexibility to residential providers on recruitment of direct support professionals.

4. Covid-19 Resources for Individuals with Intellectual & Developmental Disabilities

Liz Harrell, Manager, Community Services Unit, reported a Request for Proposal has resulted in one proposal being submitted for a direct service provider registry. This is a resource being developed for “surge capacity” which would identify staff that would be willing to work with individuals who are COVID-19 positive, exposed to COVID-19 and are awaiting test results. They may need isolation or be quarantined, or individuals who have been displaced by COVID-19. Individuals would be placed in a surge bed, in their own home or in isolation or placed at a hotel. DDS has asked regional centers to develop and secure resources to meet the shortage. DDS has asked regional centers to develop and secure resources, such as temporary housing and/or alternative sites to meet this shortage and the anticipated surge of COVID-19 cases in California. DDS is making funds available to regional centers for this purpose.

5. Regional Center Messaging to Local Communities During COVID-19 Outbreak

- ✓ Website & Phone Systems
- ✓ Service Coordinator contacts

The Directive was issued on May 1, 2020. To ensure statewide consistency, DDS is requiring regional centers to evaluate its current messaging system and make necessary changes (e.g., updating website home page, phone systems, etc.) as well as evaluate its verification process for ensuring that every individual and family served is regularly contacted. The expectation is that contact will be made with all families.

G. Wong shared with the Board information on the agency’s COVID-19 “Wellness Checks” practice which requires all service coordinators to contact everyone on their caseloads. Graph showing the results of contacts made for April and May 2020 were reviewed. Edith Hernandez, Associate Chief of Consumer Services, provided background information by sharing that “Wellness Checks” were instituted to ensure that consumers/families were safe and that their basic needs were being met, i.e. shelter, food, and that services and supports were in place as needed. She added that service coordinators began working remotely on March 23, 2020 and outreach efforts to the entire caseload began before the issuance of the DDS directive. Service Coordinators were asked to contact families/consumers to assess their current status and to

pay special attention to cases that were low Purchase of Services (POS) or “No-POS” and to the medically fragile consumers on their caseloads.

The “Wellness Checks” graph reported on three different time periods: April 24th, April 29th and May 4th by reporting on percentage of contacts completed (YES), not completed (NO) and unsuccessful contacts. The latter is a reference to multiple efforts to contact consumer/family unsuccessfully, either by phone, email or both.

In summary as of May 7th, 87% or 10,453 consumers/families served by ELARC were successfully contacted. Pending contacts was 5% or 624 cases. The unsuccessful contacts consisted of 8% or 1,021 cases.

Ms. Wong reminded the audience that statewide regional centers have an 850 shortfall of the required service coordinators, due to lack of funding. For ELARC that translates to being short by 23 service coordinators to meet regulatory caseload ratio requirements. Considering the intensity of service coordinator demands during these challenging times the percentage of contacts completed to date (87%) is an exceptional accomplishment, despite the shortfall of needed service coordinators

Mary Hosokawa, guest, wanted to know whether calls from service coordinators to families identify caller as “ELARC” or a private call.

Ms. Wong shared that previously the agency caller number was blocked because service coordinators are using their personal cell phone as part of the remote work arrangement. Recently a program has been instituted that allows for the caller identification to show “ELARC”.

Felipe Hernandez, Chief of Consumer Services, reiterated the extraordinary efforts made to contact families, with phone calls, cards and email. Mr. Hernandez also reported service coordinators shared that a number of generic resources have been shared and posted on the Intranet, the internal website for coordinators, and also on the website to direct individuals to additional resources in the community for rental assistance and food.

A second attempt to reach out to consumers/families was done by issuing an “ELARC COVID-19 Family Needs Assessment Survey.” Ms. Wong shared that it was a short 10 question survey. Ms. Harrell, Manager of Community Services reported on the process used for circulating the survey and the results.

Elizabeth Harrell reported the survey was posted on the ELARC website. Additionally, the Everbridge system which is the reverse notification to families was used to invite and encourage families to participate.

A review of the responses to each survey question was reviewed with the corresponding answers indicated by percentages in “Handout #3”.

As of May 12, 2020 we have received a total of 534 responses. On the first day alone there were 300 families who participated in the survey.

The survey allowed for written comments. Ms. Wong shared there were many positive comments, some negative comments and others were general in nature. Some families opted to provide their names, so if there was a negative comment there was an opportunity to contact the family.

Edith Hernandez, Associate Chief of Consumer Services, highlighted some of the comments. Comments included: service coordinator was fabulous, amazing. The negative comments were: not reached, their preferred contact method was not used. Edith reported that both she and other staff have been contacting these families. If there was a concern with the service coordinator, Edith reported she shares the information with the Supervisor to ensure the issue is addressed.

Two additional Directives were received subsequent to the April Board Meeting and were reported on as follows:

1. **Additional Guidance on Payments for Nonresidential Services During the State of Emergency**

Reference was made to Handout #4. The directive was procedural in nature.

2. **Department Directive 01-050820: Extension of Waivers, Modifications and Directives Due to Covid -19**

The Directive (Handout #5) was issued by DDS May 8, 2020. Directives will continue to be in effect for another 30 days.

C. Regional Center Reporting Requirements Update

Ms. Wong reported there are on-going reports which must be completed and sent to the Department of Developmental Services on a periodic basis. The following summary was presented on each submitted report.

1. **Surveillance Report**

The report is submitted delay to the Department of Developmental Services (DDS). It identifies consumers who have tested COVID-19 positive or that have passed away. A report is also provided for regional center staff as well as vendor staff. Ms. Wong reported that to date no ELARC staff has tested positive for Covid-19.

Edith Hernandez reported there are several individuals who are in the hospital, there is one individual who has been released and is at the Sheraton Fairplex on a 14 day isolation period. Consumer did well in the hospital and is close to completing her 14 day isolation and will be returning home.

Ms. Hernandez, Associate Chief of Consumer Services, reported information was received from ARCA that at the end of April there has been 18 deaths throughout the state and about 112 individuals throughout the state with a diagnosis of Covid-19.

2. **Surge Capacity Report**

Elizabeth Harrell reported there is a weekly check in with DDS to discuss the surge capacity for ELARC. Ms. Harrell shared that an individual who was placed at the Fairplex, serves as an example of a generic resource surge bed. Los Angeles County has also developed surge beds in the event there are individuals who require isolation following release from the hospital. ELARC is looking to develop a variety of resources and DDS has been extremely helpful in working on this project including an agreement with Motel 6. Contact has also been made with the Doubletree in Whittier, a vendor has secured some rooms at the Doubletree for their exclusive use.

Ms. Harrell indicated there has been a lot of focus on staffing, the beds are available but there is a need to develop a direct service registry so that individuals could be dispatched as needed. Ms. Harrell also reported there have been some discussions with Home Instead, which is a resource used for caregiving and are vendored with some regional centers and we are negotiating some rates with them. They have staff willing to work with COVID-19 positive people.

Ms. Harrell shared recent conversations with DDS for the need of a long view for people who need beds going into isolation or quarantine for more than just a couple of weeks or months. All done in preparation for the potential reemergence of COVID-19. Currently working on how these beds would be paid.

3. **Day Program Closures**

Ms. Harrell reported as of Friday, March 13th it became apparent this was going to be a major issue. There were 56 providers, for adult and school age children, within this week notified ELARC of closures of their program(s). Some providers had multiple programs with components such as transportation. About 20 providers notified ELARC they are able to provide some services by remote, Zoom, telephone contact, etc. ELARC is still gathering data, self-certification on how providers are doing. The providers are encouraged to think about this long-term plans, and to reconfigure what kind of changes could they make to the current programs. For example Monday, Wednesday and Friday for a group of consumers and then Tuesday and Thursday for the other half of consumers, and perhaps going remote. Focus

groups discussion are being developed for providers to begin thinking of new ways to provide services.

Liz Harrell reported Early Start had 55 providers that went remote, and only 3 could not do this because they were a site-based program.

4. **Expenditure Tracker: P.O.S. & Operations**

Ms. Wong reported regional centers must complete the expenditure tracker monthly for the Department of Developmental Services. Regional Centers report on expenditures related to COVID-19 on purchase of services as well as operations.

The last report submitted to DDS on March 26, 2020 indicates increase of Purchase of Services by \$3.99 million. This is the first report and regional centers pay in arrears therefore much of the increased POS commitments will not be reflected until next months' report.

As it pertains to Operations, Ms. Wong reported ELARC has hired additional Early Start staff to comply with audit findings. Additionally, Community Services has been expanded with two new positions and those transfers are in transition. Additionally ELARC is exploring a long-term project to scan agency files and convert them to electronic files. This would minimize storage requirements.

D. Budget Update

1. Fiscal Year 2019-'20

- PEP (Purchase of Services Expense Report)

Reference was made to Handout #6, Purchase of Services Expenditure Projection Summary. Ms. Wong reported a current deficit of \$8 million. The deficits continue to grow throughout the State. All regional centers are spending money on new services to back fill the gaps in services due to Covid-19.

- Budget Performance Report

In Operations there is a current balance of \$839,282. Recruitment for expanding staff in Early Start and Community Services is still active and financial commitment is not reflected. Additionally, the scanning project to convert hard files to electronic files, is currently under negotiating with two providers and will absorb a large portion of the OPS balance. Also working on security access cards for the satellite office in Whittier and upgrading headquarters. Ms. Wong also indicated agency is working on enhancements for the Board Room which will make communication through Zoom much simpler.

2. Fiscal Year 2020-'21

The May Revise will be issued by the Governor on May 14, 2020. In January the Governor released the Preliminary Budget which is based on projected income and revenues coming into California. There was a \$54 billion swing from January projections to May. This loss in revenues is unprecedented and will result in massive cuts. The Governor must sign the budget by July 1, 2020.

Mary Hosokawa asked if there had been a cost analysis on keeping staff remote vs. coming back to the office. Ms. Wong stated there has not been a formal analysis, nevertheless to institute this transition is an expensive proposition. Laptops costs alone is approximately \$120,000. Additional costs such as external Wi-Fi connection and use of private cell phones add to the cost of working remotely.

Mr. Sun, Board member, requested if at all possible in the next couple of months, to issue a report that can give the Board an idea of expected cuts in services so that the Board would be better prepared to communicate with parents. Ms. Wong assured Mr. Sun that as the budget is developed there will be explicit elements that will guide our draft POS Expenditure Plan that will be shared with the community.

E. Independent Audit Fiscal Year 2019-20 Letter of Engagement

Based on the contract with DDS, regional centers must obtain an independent audit to conduct a financial review of the previous fiscal year. The Letter of Engagement is with Windes Tax Advisory Group. ELARC is in contract with this agency for 5 years. Letter was signed by Richard Helgeson, President and Gloria Wong, Executive Director for the upcoming audit sometime in September.

F. Self-Determination

Ms. Harrell reported ELARC continues to move ahead with Self-Determination (SD). At the State level there is a delay, and the fingerprint process was slow and now with the "Safer At Home" requirement and some of other restrictions has delayed the SD process.

Liz Harrell reported Self-Determination continues to move forward. There is a Self Determination Advisory Meeting scheduled for June 23rd which will be an adapted meeting. The Advisory Committee will be looking at moving forward on the federal funds which can be used to enhance Self-Determination activities in the community, training, outreach, etc. The Local Advisory Committee will be making decisions at this in June.

Liz Harrell announced Roxy Ortiz has been promoted to the Information & Training Supervisor and she will be taking the leadership role with Self-Determination. Ms. Harrell reported she has been working with Roxy in possibly revamping several of the training programs in particular the

Self-Determination training program and conducting a refresher course for supervisors followed by case management on Self-Determination.

VII Consumer Services Report – Felipe Hernandez

Mr. Hernandez encouraged individuals to view the ELARC website as there are numerous postings which are good and useful resources for families such as food, rent, and potentially qualifying for funds which they may be eligible to receive. Postings are for anyone who may need some assistance.

Mr. Hernandez reported there has been some activity related to education contacts at the state level. Noriko Ikoma, Supervisor, in Early Start has been leading the effort as there had been some concerns mentioned early on with the crisis. Local education agencies were not stepping up and providing adequate support in terms of continuing to have IEP or assessments along with transition plans for the 3 years old students going to the public school system. There appeared to be a slow down with the education system. There were concerns brought up by Early Start and Ms. Ikoma continues to contact the Department of Education (DOE). DOE has responded by providing direction to making local contacts with local education agencies and making sure they continue with their responsibility to provide free and appropriate education opportunities for persons served by regional center.

Mr. Hernandez reported the Office of Client's Rights Advocacy has hired a new CRA, Alexander Scraless, has been working with families when referrals are made. He is also working with Ms. Ikoma to get the DOE involved with Early Start issues and has taken on additional cases which have been referred to the CRA. ELARC is looking forward to developing a strong relationship with the OCRA office.

VII Committee Reports

A. Consumer Advisory Committee

Virgilio Orlina, President, CAC, reported the next meeting of the Consumer Advisory Committee will be on Tuesday, May 19, 2020 from 4:00 P.M. to 6:00 P.M. Due to the Safer At Home Directive this meeting will be conducted via GoToMeeting. In order to join the meeting with the use of smartphone, tablet, or computer, the participants were instructed to follow instructions in the flyer posted on the CAC web page at elarc.org. The topic will be about "How To Make Friends". The guest speaker will be Wesley Witherspoon, Consumer Advocate for the USC University Center for Excellence in Developmental Disabilities (UCEDD). The consumers/participants will have an opportunity to learn different ways on how to make friends especially during the Safer At Home directive.

The CAC had their Debriefing and planning meeting on April 23, 2020. The CAC officers discussed the agenda for next weeks' meeting. There was also discussion to include Emergency Preparedness in future CAC meetings.

Meanwhile, Consumer Advocate, Jesse Padilla, continues his consumer outreach with check in calls for the CAC members so we don't lose connection and contact with anyone. The call in will be to check in, to see how everyone is doing and how this crisis has affected them. This will be a weekly call-in until further notice.

B. Vendor Advisory Committee

Bryan Chacon reported the VAC meet on April 23rd via GoToMeeting. He indicated this was their second GoToMeeting and it went smoother. The VAC altered somewhat in terms of its structure as a result of COVID-19 State of Emergency. They focused on updates on the Directives from DDS. Liz Harrell, Manager, Community Services, provided clarity to the vendors on the directives, explaining them in more details and was able to answer questions from the vendors. Felipe Hernandez joined via conference call as well as Rose Haro, Supervisor, Accounts Payable. who was able to answer billing questions.

Bryan reported all questions and answers were recorded which will be helpful for multiple reasons, such as attendance and getting updates and the Q & A document which is on the ELARC website.

The meeting was then turned over to the HCBS forum and also the HCBS Program Evaluator, Maribel Garcia, Community Specialist. The HCBS final work series was on remote services for alternate locations and how to provide remote services by giving it the Person Centered approach. Maribel did provide a breakout session regarding HSBC form and preparing for DDS on-site assessment this year.

Most of the VAC work groups are being deferred . The event with Alhambra Unified which was scheduled for May 9th was cancelled but will try to schedule.

The next VAC meeting is scheduled for May 28th.

C. Finance/Personnel Committee

There was no meeting of the Board Finance/Personnel Committee. A meeting is being scheduled with the Principal Group who oversees agency pension plan sometime in July.

VIII Miscellaneous Announcements

Ms. Wong reminded the Board a survey will be sent to schedule a Competency Training in June. It will be done remotely by either GoToMeeting or Zoom.

Ms. Wong recognized Lida Chavez, as her term has been completed. Ms. Wong thanked her for her dedication and being part of the Board of Directors for 7 years.

Lida Chavez thanked Gloria, the Board and Rosalie for the time and effort in planning for meetings. She indicated that due to all the support she received for her son throughout the years he recently received the President's Scholarship of Art to attend a 4 year university.

Lida thanked the Board and really enjoyed her time as a board member.

Ms. Wong thanked Lida and extended her congratulations to her son, Sebastian, and suggested that he share some of his work with the Board sometime in the future.

Gloria thanked the Board and guest for participating on the call and hopes that everyone stays safe.

M/S/C (Richard Helgeson/Virgilio Orlina) There being no further business to discuss the meeting was adjourned the meeting at 8:35 P.M. Unanimous

Submitted by:

Original Signed by:

Youngeng Sun, Secretary, ELARC Board of Directors

Recorded by: Rosalie M. Estrada,
Executive Secretary

