



EASTERN LOS ANGELES REGIONAL CENTER

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ACADEMIC PROGRAMS INFORMATION

ELARC supports efforts of universities and institutions of higher learning to include curriculum and experiences for students that introduce them to the field of developmental disabilities. To our best ability, within our staff capacity, ELARC will attempt to provide students in the community with the opportunity to learn about this important field through experiences with our agency.

- **University Internships**

- ELARC can serve as a site for university internships.
 - University interns are defined as college students currently enrolled in a field of study that requires the student be placed in a social service agency for a determined amount of time in exchange for college credit
 - Acceptance of interns is dependent upon staff supervisory availability
- ELARC does not provide stipends for internships
- A pre-screening meeting is required
- If accepted for internship, a background check and drug screen are required
- To inquire as to current university internship availability please EMAIL Elizabeth Harrell at eharrell@elarc.org
 - All inquiries should be made in writing and should include:
 - Name and contact information (email address and phone number)
 - University and field of study
 - Intended start and end date of internship
 - Intended hours per week (proposed schedule)

- **Papers, Reports, Assignments**

- Students assigned to projects requiring information on regional centers must first review the ELARC website at www.elarc.org and the California Department of Developmental Services (DDS) website at www.dds.ca.gov
- If after a review of those sites, more information is required, a written inquiry should be sent to Elizabeth Harrell at eharrell@elarc.org. The inquiry must be sent a minimum of two weeks prior to the due date of the assignment.
- ELARC is a case management agency, not a site based direct services center. ELARC does not conduct tours of offices. Any potential interview with staff would most likely be by phone.
- Ability of ELARC staff to respond to inquiries is dependent upon staffing and workload demands at the time of the inquiry and students may be directed to neighboring regional centers and/or other agencies for assistance.

- **Academic Studies (Theses, Dissertations, Studies)**

- A written inquiry regarding working with ELARC on an academic study shall be directed to info@elarc.org. The inquiry must be sent a minimum of one month prior to implementation of the study activities.
- If study includes any interaction with individuals and/or families served by ELARC, copy of the student's IRB approval must be submitted with the inquiry.
- Ability of ELARC staff to respond to inquiries is dependent upon staffing and workload demands at the time of the inquiry and students may be directed to neighboring regional centers and/or other agencies, including DDS, for assistance.