

ELARC Vendor Advisory Committee

Meeting Minutes February 27, 2020

The VAC Meeting commenced at 10:00am in the ELARC boardroom and via video conference at the Whittier ELARC office.

- I. **Welcome and introductions**
- II. **Community Comment**
 - i. Bryan Chacon, VAC Chair, announced to the group that Frances Jacobs was retiring. Liz Harrell is going to take on the Community Services Manager role.
 - ii. From the Archive is opening up their first art gallery and is hosting an opening reception March 28, 2020 from 3pm – 6pm.
- III. **ELARC Consumer Advisory Committee update**

Jesse Padilla announced next CAC meeting is on Tuesday March 17th 2020 from 4pm – 6pm. The topic will be based on Self Determination with presenters Julie Eby McKenzie and Maria Marquez. Jesse also made himself available for speaking arrangements for the VAC.
- IV. **Report from VAC Work Groups**
 - A. **Ethics**

Deferred, no update.
 - B. **Emergency Operations Planning**

Deferred, no update.
 - C. **Training**
 - i. Training Topics Scheduled:
 1. March 26th 2020: Pending – CalABLE or Mobility Partners
 2. April 23rd 2020: HCBS training
 - ii. VAC Training/Issue Agenda Topic Survey: Submit agenda training/issue topics that are meaningful and useful to you as a vendor on an ongoing basis.
<http://www.elarc.org/service-providers/vendor-advisory-committee>
 - D. **Networking**
 - i. Ron Rozen provided an update for a planned event with the Alhambra Unified School District.
 - ii. Networking had its first formal meeting with the Lift program and Moor Field Explorers, AUSD special education programs.
 - iii. The event is an Early Start Vendor Fair geared towards children from ages 3 – 5. The event is scheduled for May 2nd 2020 from 8:30am – 1pm.
 - iv. New Co-Chair Recruitment – VAC members were encouraged to note it on the sign-up sheet if they were interested in being a Co-Chair.
 - v. Outreach Opportunities

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E. Executive Committee Officers, Introductions

- i. Bryan Chacon is still interim Chair for the VAC group.
- ii. Special Election for the Chairperson position deferred until a qualified candidate is nominated. Interested parties can email Bryan Chacon at brchacon@maxhealth.com.

F. Legislative

- i. Voting Solutions for All People (VSAP) – Roxy Ortiz provided an update on VSAP:
 1. Voter's Choice Act passed to change the methods of voting.
 2. LA County, in addition to 9 other counties, will participate in new voting methods. By 2022, all of California is mandated to implement electronic system.
 3. \$7.83B in POS (13.9% increase from FY 19/20)
 4. Some changes include:
 - a) No more pre-printed rosters. Being replaced by electronic rosters which always for same day voter registration.
 - b) No more paper ballots. Electronic system allows to vote. There are now electronic ballot marking devices.
 - c) There will be electronic interactive ballots.
 - d) No more voting precincts. Being replaced by voting centers. A voter can cast their ballot at any voting center throughout the county regardless of where they live or are registered.
 - e) LAVote.net has all information about the new methods and updates.
 - f) LA county now has 10 days where voting can take place at the voting centers.
 - g) Voting was active from Feb 22nd – March 3rd 2020.
 5. Regional Center is mandated to help consumers/families register to vote.

V. Report on Board of Directors Meeting, February 11th 2020

VAC Chair Bryan Chacon attended for the group. Important highlights include:

- A. Overview of Data Breach reporting requirements
 - i) IT Manager and Security officer from ELARC present on the reporting requirements and the incident to the board. It was determined that 2 desktops were compromised with Ransomware.
 - j) Ransomware is a form of malware that encrypts a victim's files, locks up the devices and demands ransom in the form of money to obtain the password to access the files.

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- k) ELARC IT conferred with DDS IT to update the Regional Center firewall to recognize and block this malware. ELARC It also directed all staff to change all passwords on desktops. ELARC also disabled remote desktop protocol on all desktops.
- l) ELARC now has a disclaimer in bold when receiving messages outside of the network that is not internal.
- m) Over 500 individuals affected, it is suspected that no information was taken because this ransomware only locks the computer but it is unknown.
- B. Gloria provided a budget update for FY 19/20 and FY 20/21 – which highlighted the governor budget highlight issued in January 2020.
- C. Self-Determination local advisory committee update through 1/22/2020 – 76 participants completed orientation, three participants expressed interest but did not complete orientation, 28 participants requested to be removed from SDP, three participants either were closed, transferred or deceased. Second selections notifications sent out and are starting the process – 26 individuals were notified and selected.

VI. **HCBS Final Rule Series – Principles, Guidelines and Implementation Activities “Implementation of Person Centered Plans” Maribel Garcia**

- A) Self Determination Assessment Survey deadline 3/31/2020. DDS has requested that all vendors complete it by 3/13/2020 to prevent any last minute technical issues. All Vendors were provided with their login information 1/20/2020.
- B) Vendors have experienced glitches with the survey.
- C) Any issues can be directed to communityservices@ELARC.org
- D) Technical Lab Sessions to assist with technical issues related to the survey are being held on:
 - i) March 2nd 2020 9:30am – 11:30am
 - ii) March 4th 2020 9am – 11am
 - iii) March 10th 2020 2pm – 4pm
 - iv) March 12th 2020 10am – 12pm

VII. **HCBS Forum: “Utilizing Person Centered Thinking Skills to gather information about HCBS Compliance” Liz Rodgers, Autism Specialist & Certified PCT Mentor Trainer**

- I. Liz Rodger passed out the federal requirements for Person Centered Thinking
 - A. Liz Rodgers shared information sheet that specifies which PCT skills can assist in meeting HCBS Requirements
 - B. The group broke out into a conversation about how they are utilizing PCT skills and implementing the Federal requirements
 - C. Person centered planning workshop was being hosted on March 6th 2020 at 9am – 12pm in ELARC Room 3071.

Meeting adjourned at 11:30am