

VENDOR ADVISORY COMMITTEE

Meeting Minutes

November 15, 2018

- I. Welcome and Introductions –
 - A. Bryan Chacon Chair and then each table introduced with names and companies.
- II. Community Comments-
 - A. Bryan introduced this new concept to the group
 - B. Lisa Peterson from Shield HealthCare shared that her company is offering free medical supplies to those affected by the fire. This is for customers and non-customers. They can contact Shield HealthCare directly.
- III. Report from VAC Work Groups
 - A. Ethics- the vendors were all handed a Notice sharing information about the Ethics Workgroup which started in 2011. We are asking for VAC members to join after the beginning of 2019.
 - B. Emergency Operations Planning- there was a tabletop exercise meeting held on 11/7/18. Liz Harrell will be presenting today the outcomes of the session. Per Ron Rozen Co-Chair, the meeting was well attended and there was great participation.
- IV. ELARC Consumer Advisory Committee Update- Jesse CAC
 - A. Last meeting was on 11/13/18 and the topic was on Emotional Health by Erin Wurtenburg. The presentation included but was not limited to Sadness, Depression, 5 senses. The next meeting is January 15, 2019. Jesse informed the group he is available after the meeting for any questions. He is also available for consultations with consumers in three areas: Peer Advocacy, Access Services, and Transportation.
- V. Report from VAC Groups
 - A. Training
 - i. Bryan Chacon directed vendors to the ELARC website to add topics via the survey for 2019. We have training planned already for Jan-Mar 2019.
 - B. Networking
 - i. Ron provided an update on the Move and Groove event that we collaborated on 11/9/18. It was a good turnout and he thanked everyone for their participation.
 - ii. On March 19, 2019 we will collaborate on the High School Transitional Fair. Bryan and Ron will be meeting with the Unified School District.
 - iii. Ron passed around the volunteer sheet for those who may want to help in 2019.

C. Legislative

- i. Roxy Ortiz provided information on the Ask Campaign. ELARC is working with SDRC and WRC to gain legislators support.
- ii. Southern California Regional Center 12 along with the LA Coalition met in September 2018. One major request they came up with is an 8% increase for all vendor service codes. The commitment from the group is to meet with legislators old and new early.
- iii. ELARC has visited with 5 legislators so far – more to come by the end of 2018.
- iv. Question on the Bridge Funding – Roxy shared the information is with the feds and DDS will still need to decide how funds will be allocated. DDS meetings are open to the public you can go to the DDS website for more information.
 1. There were more questions on the rumors for how funds will be distributed.
 2. A question on how to access the stakeholder call – referred to DDS website
 3. A vendor shared the name Yasar Ali who works for DDS and has been responsive to questions.
- v. Roxy provided her business cards for those who would like to visit legislators.

VI. Report on Board of Directors Meeting, November 13, 2018

A. Bryan shared the notes

- i. The ARCA whitepaper on “Building a System for Tomorrow” was discussed
- ii. The 8% increase request for vendors
- iii. Equity Project ELARC and WRC presentation for the ABX funding
 1. Proposal to include continuation 2018/2019 caseload ratio balancing
- iv. April 3& 4 Grassroots Day

VII. HCBS Final Rule Series - Principles, Guidelines and Implementation Activities
“Real Choice includes the opportunity to visit/understand your options”

***Liz reminded everyone to review the checklist and any questions should be sent to Maribel.**

VIII. Training: “UPDATE: Emergency Operations Planning”,
Liz Harrell, ELARC Supervisor of Information and Training

Liz presented on the importance of developing an Emergency Operations Plan, not just an emergency plan but a plan that speaks to preparing for an emergency, how you will run your business during the emergency, and how your business will recover after an emergency. She pulled up a map of the city of Paradise that showed the 120 businesses that had burned, emphasizing that small businesses struggle to come back after disasters.

To support providers in emergency operations planning the VAC EOP workgroup hosted a “tabletop” exercise that targeted a geographic area, providers were invited to attend, assigned to tables and worked through and discussed a real life disaster scenario. Representatives from DDS and LA County Office of

Emergency Management were in attendance. Vendors connected through a map, many realizing they could support each other in a disaster. They agreed they wanted to share contact information and build a network. ELARC will follow up on this connection.

Liz advised everyone to sign up for power outage notifications with their local utilities as there will be more planned outages in response to wildfire prevention efforts. Also the resource “safeandwell” at <https://safeandwell.communityos.org/cms/> was shared as a resource for people to check in and communicate during a disaster.

There was a request to make the Emergency Operations Plan template available on the ELARC website. ELARC will follow up on this. Lastly, Liz suggested to just do one thing a week to address emergency operations, then it will not feel so scary or overwhelming.

On another note, Liz did announce: Self Determination Provider Training 11/28/18 and Facilitator Train the Trainer 12/4/18

- IX. Upcoming Events/Announcements- Bryan Chacon reviewed these at the end of the meeting.
- A. **VLF (Vendor Leadership Forum)**
Briefing Session is on November 6, 2018 at 9:30 am in ELARC Boardroom and Whittier office videoconference in. Everyone welcome to attend.
 - B. **Emergency Operations Planning (EOP) Workgroup**
2019 Meeting Schedule is 11:30 am – 12:30 pm: February 28th; April 25th; June 27th; September 26th; November 2nd. Vendors are strongly encouraged to attend.
 - C. **VAC Agenda Preparation Planning Meeting**
First Tuesday of every month from 1:00 – 2:30 pm, Teleconference. Next Meeting January 8, 2019. Contact Christina Razo at (626) 299-4847 or crazo@elarc.org for meeting invitation to access GoToMeeting and phone conference line.
 - D. **Network Group Meeting**
2019 Meeting Schedule is 11:30 am – 12:30 pm in the ELARC Board Room: January 24th; May 23rd; and, October 24th.
 - E. **Independent and Supported Living Forum**
2018 Meeting Schedule is 11:30 am – 12:30 pm: November 15th. VAC Liaisons are Heather Tigert (Goodwill) and Lupe Vasquez (Almanson).
[Agenda for November 15, 2018](#)
 - Sharing of best practices/resources for **Safety** (vendors feel free to bring materials)
 - Interactive exercise with team to generate topics for 2019 forums and prioritize interest
 - If time permits, group exercise on one of the common conflict between important to and important for the consumer – this time, “**consumer refuses to take psychotropic medication**”
 - RC announcements:
 - Housing standards
 - New generic benefit to become available – Cal Fresh

- Electronic Visit Verification
- Housing Rights Center handouts

2019 Meeting Schedule is 11:45 am to 12:45 pm: March 28th; and, July 25th.

F. VAC Training/Issue Agenda Topic Survey: Submit agenda training/issue topics that are meaningful and useful to you as a vendor on an ongoing basis.

<http://www.elarc.org/service-providers/vendor-advisory-committee>

Training Topics Scheduled:

January 24 ELARC Pilot Project – Reducing Disparities in POS, Carmen Castro Luna, Supervisor – Consumer Services
February 28 Legislative Update: Roxy Ortiz, ELARC I & T Specialist
March 28 How to Collaborate and Work with Families, FRC

G. Employment Forum and Workgroup

Meeting Schedule

December 11, 2018 from 9:30 - 11:30 am at ELARC Alhambra Office

Forum

- General Assembly meeting place for service providers to talk about employment for individuals with intellectual/developmental disabilities.
- Mutual agreements on pursuing activity to increase employment for individuals.

Workgroup

- Smaller group of service providers from the general assembly meeting to carry out action items from the general assembly group.
- Reports back to the general assembly group on action items
- Provides recommendations and shared information for consideration and/or action

H. Information about Electronic Visit Verification (EVV)

DDS continues to request input from stakeholders to help identify strategies to implement EVV for regional center funded personal care and home health services.

For more information go to <https://www.dds.ca.gov/EVV/>

Additional information can be found on the [CDSS EVV website](#). If you would like to be added to the CDSS EVV stakeholder distribution list, as stated on the website you can submit your request by email, evv@dss.ca.gov, or mail, CDSS/APD/EVV, 744 P Street, MS 9-11-93, Sacramento, CA 95814

I. Rate Study Update (Burns & Associates)

Pursuant to Welfare and Institutions Code [Section 4519.8](#), the Department of Developmental Services (DDS) is required to submit a rate study addressing the sustainability, quality, and transparency of community-based services for individuals with developmental disabilities to the Legislature by March 1, 2019. To assist with this effort, DDS contracted with health-policy consulting firm Burns & Associates, Inc. to conduct the rate study with DDS oversight. For more information go to

<https://www.dds.ca.gov/RateStudy/>

NOVEMBER 15, 2018 - THURSDAY

TIME: 09:30 - 04:00 PM

WHO: DEVELOPMENTAL SERVICES TASK FORCE

WHAT: SPECIAL MEETING TO HEAR ANALYSIS OF REGIONAL CENTER

PROVIDER RATE STUDY CONDUCTED MAY-AUGUST

WHERE:

The California Endowment – Center for Healthy Communities Sacramento

ELARC Vendor Advisory Committee

Meeting Minutes

November 15, 2018

1414 K Street, Suite 100 – Adelante Room
Sacramento, CA 95814

CONFERENCE CALL LINE: **800-398-9379**.

PASSCODE: Provide the AT&T teleconference operator with verbal password: "**DS Task Force**." CONFERENCE CALL NOTE: The Department of Developmental Services (DDS) said that people who want to participate in the meeting by phone should dial in ten minutes prior to the 9:30 AM meeting start time to allow time to register and be placed in the conference call. (Source – CDCAN Report (Oct 31 2018, Marty Omoto)

<https://www.dds.ca.gov/DSTaskForce/>

- J. **"High School Transition Fair"** on March 13, 2019 with Alhambra Unified School District at Mark Keppel High School located at 501 E Hellman Ave, Alhambra, CA 91801(Contact Ron Rozen for details)
- K. **Statewide Call on Public Charge Rule**, Friday November 16, 2018 9:00 – 10:00 am. (Flyer provided with meeting agenda mailer)
- L. **NOTICE: Recruitment of Ethics Work Group Members** (Flyer included in the meeting agenda mailer)

Lisa Peterson asked about the Health and Safety Waiver updates- Bryan shared they are working on streamlining the process. There were questions and discussions and ended with Bryan sharing we won't know all the until the revamp is complete.

The meeting was adjourned at aprox.11.40 am