



PURCHASE OF SERVICE GUIDELINE

10/4/2018	ADULT DAY PROGRAMS	FINAL
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I. DEFINITION

Day Program Services are intended for consumers who have graduated or are no longer eligible for school services (usually over age 22). Adult Day Programs provide training in the areas of pre-vocational skills, community integration, adaptive skills and behavior management. Each day program will have a program design defining the program and services provided. Some programs may be center-based or community-based. Effective July 1, 2009, WIC 4688.2 subd. (a) was added to require day program providers to include an alternative customized program to focus on a consumer's individualized needs or interests to develop or maintain employment or volunteer activities in lieu of their current program. In most cases, Adult Day Programs are funded by the regional center when consumers are not eligible for habilitation funded programs. These programs generally operate five days per week.

II. CRITERIA

In compliance with the Home and Community –Based Services (HCBS) Final Rule, ELARC shall commit to ensuring that person-centered planning practices are driven and directed by the individual in identifying needed services and supports, that opportunities and choice for individuals are maximized, that community integration is promoted, that individual preference are supported and individual rights are protected and that there is a commitment to making sure individuals have the opportunity to work and spend time with their non-disabled peers.

- A. If a day program is the most appropriate needed service, ELARC shall consider funding when an individual is 18 years or older and is no longer receiving school or habilitation funded services.
- B. The Adult Day Program is able to meet the consumer's needs and appropriate for the consumer's choice.
- C. The Adult Day Program is able to operate within parameters of the licensing and vendorization requirements.
- D. Consumer's eligibility for day program services has been identified in the IPP.

ELARC will purchase day programs in compliance with Welfare and Institutions Code section 4648 subd. (a)(6)(D) which was amended to require the IPP planning team to review the cost of providing services or supports of comparable quality by different providers and to choose the least costly available provider, including transportation, who is able to accomplish all or part of the consumer's IPP consistent with the particular needs of the consumer and family as identified in the IPP. In determining the least costly vendor, the availability of federal financial participation shall be considered. The consumer is not required to use the least costly provider if it will result in the consumer moving from an existing provider of services or support to more restrictive or less integrated services and supports.

III. AMOUNT OF SERVICE

In most cases, day programs operate five days per week for approximately 25-30 hours per week. Different staffing ratios may apply depending on the specific needs of the consumers and type of program services. The need for closer supervision should be based on review of consumer assessments and information to determine the appropriateness of these services.

IV. ALTERNATIVE FUNDING

Department of Rehabilitation/Habilitation, school districts (transition services/job training), private trusts, other sources of public funding available to the general must first be explored prior to the consideration of regional center funding.

Effective July 1, 2009, WIC 4659 subd.(c) regional centers shall not purchase any service that would otherwise be provided through generic resources. ELARC shall first explore these resources including but not limited to: private insurance, private trusts, Medi-Cal, Medicare, California Children's Services, EPSDT, CHAMPUS, private health plans, HMOs, Veteran's Benefits, Department of Rehabilitation, Ability to Pay programs at county medical facilities, the Convalescent Aid Society and clinics, etc.

V. PROCESS FOR PURCHASE OF SERVICE

- A. Alternative funding sources have been exhausted.
- B. Upon request and decision of the planning team Service Coordinator completes 1-11 and then reviews with the Supervisor.
- C. ELARC Fiscal/Administration process 1-11.

VI. EVALUATION OF SERVICE EFFECTIVENESS

Progress reports must be developed by the day programs and submitted to the regional center on a timely basis, as designated by Title 17. The progress reports should indicate progress on the consumer's objectives.

The day program should be able to meet the consumer's needs. In some cases, the day program may be needed in order to maintain the consumer's progress (i.e., behavior management programs).