

Vendor Advisory Committee Meetings
Thursday, February 22nd, 2018
Meeting Minutes

Bryan Chacon, VAC Vice Chairperson welcomed everyone to the meeting.

Bryan shared that in past meetings the vendors volunteered to bring snacks/refreshments for the meetings. He sent around a sign-up sheet for upcoming meetings. See attached schedule.

Reports from VAC Workgroups

Ethics Update:

Emergency Operations Planning Update:

Ron Rozen brought up the Emergency Preparedness safety expo that will take place on April 18, 2018 from 10:30am-1:30pm at the San Gabriel/Pomona Regional Center. He mentioned that ELARC would be re-inviting all vendors from the Whittier area for the next table top exercise. It would be a great idea and allowing those that did not participate in the exercise last year, to give them the opportunity to participate this upcoming event. Liz is currently looking for First responders to participate as well.

CAC Update:

Jesse Padilla, ELARC Consumer Advocate shared that the Vice-chair election meeting has been postponed again since there were not a lot of people present. Next Consumer Advisory Committee meeting is on March 20th and they will discuss how to safely interact with law enforcement. Jesse continues to do outreach to consumers at vendor sites to come and join and spread the word.

Reports from VAC Groups

Training Committee

VAC Training/Issue Agenda topic survey, all vendors should fill it out at the link on the ELARC website so that we can discuss what we would like training on for our upcoming vendor meetings. Bryan mentioned VAC leadership would like to revamp the survey. Lisa Peterson shared some of the training ideas and topics being brought up at other VAC meetings. Suggestions shared during the briefing session this morning were hygiene, labor laws, OSHA, safety with medication handling, person centered strategies (some consumers without support for end of life decisions).

Networking Committee:

April 26th is the next meeting. They're going to have a meeting with The Alhambra property management to discuss if the campus area is available to host the fair. The committee would like for vendors to come up with any potential slogans that are in relation to the community. Any feedback can be discussed at the next upcoming meeting. Please try to attend and be involved.

Legislative Group:

No update.

Training: "Grassroots Day and Local Legislative Activity Focus" presented by Roxy Ortiz, ELARC Information and Training Specialist

Roxy passed out the PowerPoint presentation, along with the budget analysis, governor's highlights and Assembly member Chris Holden's letter. Roxy encourages everyone to join the local advocacy in March 2018, participation is extremely important to make an impact. She went over the budget highlights and what steps to take to raise awareness to the senate regarding their potential cuts. She did the bridge funding update. She provided a handout on the Rate Study being conducted by Burns & Associates. She also provided information about the upcoming proposed Uniform Holiday Schedule. Roxy also passed out a sheet to collect contact information from vendors present today to identify the appropriate person with their company regarding further communication about the upcoming activities.

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Report on Board of Directors Meeting:

No update because we did not have a representative present.

HCBS Final Rule - Principles, Guidelines and Implementation Activities “4 Keys Principles and Goal of the HCBS Final Rule”

Frances Jacobs presented on behalf of Christina Ontiveros today. She discussed the importance of having everyone impacted by the HCBS Rule to fill out the handout for the two topics. The input will be used to develop training and informational sessions to vendors to assist their being in compliance with the rule by 2020. Vendors will receive an HCBS Agenda Item for their staff meetings to be discussed monthly and assign a note taker to compile responses to discussion items/questions that would be helpful to ensure compliance. Each vendor will be responsible for sending Christina Ontiveros their notes monthly as requested on the bottom of each assignment.

Minimum Wage Increase Requests to ELARC

Frances reminded everyone that 2018 minimum wage increase worksheets are due no later than March 1st, 2018.

Upcoming Events/Announcements:

VLF (Vendor Leadership Forum)

Briefing sessions are held half hour before our VAC meeting. Everyone is welcomed to attend.

Emergency Operations Planning (EOP) Worksheet: Next meeting is on March 22nd from 11:30am- 12:30pm. Vendors strongly encouraged to attend.

VAC Agenda Preparation Planning Meeting: Held every first Tuesday of every month from 1pm-2:30pm, teleconference. Next meeting will be held on March 6th, 2018. Please contact Christina Razo if you would like to conference in.

Networking Meeting: Meeting right after VAC.

Self-Determination Informational Sessions: Next meeting dates

- **Feb 28th from 1pm-3pm (ELARC boardroom in Alhambra)**
- **March 14th from 10am-12pm (ELARC boardroom in Whittier)**
- **April 19th from 6pm-8pm (ELARC boardroom in Alhambra)**

SLS Forum meeting dates to be rotated with the Networking and EOP workgroups. Meetings will be held after the VAC meeting. Teleconference will be held on March 9, 2018 to discuss ideas to increase membership and to finalize the date/time schedule for future meetings.

ELARC Request for Proposals

Frances announced that ELARC released a request for proposal to develop an SLS agency with Applied Behavioral Analysis emphasis. There is a potential for \$30,000.00 start-up funding for development. Go to ELARC website for more details.

Meeting adjourned 11:15 am