

VENDOR ADVISORY COMMITTEE MEETING

Thursday, January 25, 2018

Meeting Minutes

I. Welcome and Introduction

The meeting was called to order by Bryan Chacon at 10:00 AM. He gave a warm welcome to the participants and requested each participant to introduce him/herself.

II. Report from VAC Work Groups

a. Ethics

There were no further updates on this topic

b. Emergency Operations Planning (EOP)

Elizabeth Harrell provided an update on the Tabletop Exercise in Whittier. She shared that only ten out of forty vendors that were invited came to the meeting. Then, she invited vendors to join the EOP meeting after the VAC meeting at 11:30 AM. She also announced that San Gabriel Pomona Regional Center would hold an Emergency Preparedness Safety Expo on April 18th, 2018. She would like for all of us to attend and spread the word. This is something that a lot of us don't take serious but we should try to prepare for emergencies as much as possible. This expo will be very informational for everyone.

III. ELARC Consumer Advisory Committee (CAC) Update

Jesse Padilla announced that the Emergency Preparedness Training provided on November 21st, 2017 is now available in ELARC YouTube channel for anyone who misses the training. Vice-chair election meeting has been postponed again since there were not a lot of people present. He shared that the next meeting will be on Tuesday, March 20th at 4:00 PM and they will discuss how to safely interact with law enforcement. Jesse continues to do outreach to vendors to come and join and spread the word. Jesse provided the flyer with all the CAC meeting dates in 2018.

IV. Report from VAC Groups

a. Training

Bryan encouraged vendors to complete the VAC Training/Issue Agenda topic survey from the ELARC website. All vendors should fill it out so that we can discuss what we would like training on for our upcoming vendor meetings.

b. Networking

Ron Rozen reminded the members of the event planning meeting scheduled for February 22nd, 2018 from 11:30 AM . 12:30 PM (after VAC meeting). The focus of the meeting is to collectively discussed the types of resources for the

VENDOR ADVISORY COMMITTEE MEETING

Thursday, January 25, 2018

Meeting Minutes

event. They are going to start looking at different locations for the vendor fair that will be in 2019. Focus point is what we are going to do, how we are going to do it, and where? Any type of feedback can be discussed on the next upcoming meetings. Please try to attend and be involved.

c. Legislative

Grass roots event is coming. All providers are encouraged to participate and reach out to our California Representative and elected officials. In order to promote grassroots, ELARC will be providing several legislative workshops in 2018. The first workshop will be on Tuesday, January 30th, 2018. The next workshops will be on February 27th, March 27th, and April 24th of 2018. This workshop provides a basic introduction to making a legislative difference between the California Representative and other elected officials.

V. Report on Board of Directors Meeting, January 9, 2018

Jose Reyes attended the January 9, 2018, meeting. Due to his absence at this meeting today there is not report at this time.

VI. Report on DDS Stakeholder Meeting – Health & Safety Waiver Exemption

Bryan Chacon attended the meeting on January 5th, 2018 as ELARC's vendor representative. He mentioned that the purpose of the meeting was to streamline the Health & Safety waiver process in seeking rate adjustments or requesting an unanticipated rate adjustment. This meeting was a requirement according to the Developmental Services Budget Trailer Bill, Assembly Bill 107 (Chapter 18, Statutes of 2017), Section 28.

Bryan stated that the two main points from this meeting are: (1) to be looking for the upcoming rate study survey from Burns & Associates and (2) to speak to your legislators in order to understand the current issues of vendors. In attendance for Burns and Associates was Steven Polawski giving a presentation on the upcoming rate study.

VII. Training: "Transportation Resources" by Jesse Valdez, ELARC Manager of Residential & Federal Programs

Jesse Valdez passed out the ELARC Transportation Concept Paper. Currently ELARC has 4 transportation vendors that provide transportation for about 400 individual consumers, this applies mostly for the day programs. They also get vouchers that assist for transportation through yellow cab transportation that provides transportation to those that need to go to doctor's appointments. Children must to be accompanied by an adult for the vouchers. They also use access services for transportation. The rider's guide tells you everything you need to know from how you are eligible, all the way to filing complaints.

VENDOR ADVISORY COMMITTEE MEETING

Thursday, January 25, 2018

Meeting Minutes

He presented the array of different transportation modalities that are available to support individuals with developmental disabilities, such as ACCESS Services, Inc., MTA, local Municipal City Transportation Providers, and other generic resources including Dial-A-Ride and other City Sponsored Transportation alternatives. Jesse discussed the different services provided by ACCESS Services, which is also listed on the handout he distributed during the meeting. In addition, ELARC Transportation Committee would enhance and promote the transition for those individuals that can receive Mobility Training to enhance that individuals ability to learn a given bus route and to promote independence. ELARC will also advocate and support any individual with the purchase of reduced bus fare cost related to using a fixed bus route or Paratransit systems.

VIII. Upcoming Events/Announcements

a. VLF (Vendor Leadership Forum)

Members were encouraged to attend these preparation meetings. The brief session is on January 25, 2018, at 9:30 AM in ELARC Board Room and Whittier office videoconference.

b. Emergency Operations Planning (EOP) Workgroup

2018 Meeting Schedule is 11:30 am . 12:30 pm: March 22; May 24; July 26; September 27; November 15. Vendors are strongly encouraged to attend.

c. VAC Agenda Preparation Planning Meeting

The next meeting is on Tuesday, February 6, 2018, from 1:00 . 2:30 PM using GoToMeeting and phone conference line. To obtain an access code to the meeting, members must contact Christina Razo at (626) 299-4793 or crazo@elarc.org.

d. Network Group Meeting

Next meeting will be held on February 22, 2018, from 11:30 AM . 12:30 PM in ELARC Board Room.

e. VAC Training/Issue Agenda Topic Survey

Submit agenda training/issue topics that are meaningful and useful to you as a vendor on an ongoing basis.

<http://www.elarc.org/service-providers/vendor-advisory-committee>

VENDOR ADVISORY COMMITTEE MEETING

Thursday, January 25, 2018

Meeting Minutes

f. Self-Determination Informational Sessions (Flyers at ELARC website)

Elizabeth Harrell provided flyers on the Self Determination Informational Sessions that will be conducted on February 28th, March 14th, and April 19th. These meetings will be held in English. Check ELARC website for more information or further updates.

g. SLS Forum

ELARC proposed that the SLS Forum meeting change from Monday afternoon to Thursday after VAC meeting. However, the decision to change the date is still pending while the calendar is under review for rotating the EOP, SLS Forum and the Networking meeting schedules. Specific meeting dates will be confirmed at a later time.

h. Disability Rights California (DRC) Reminder Letter

Doris Weis shared the letter dated November 13, 2017 sent to certain regional center vendors from DRC. She briefly reviewed the applicable services and the types of incidents that must be reported. Ron Rozen reminded the group that they should also report that there was nothing to report. They discussed SIR reporting. It is very important that the SIR is submitted when an incident happens. DRC has brought up that vendors are not reporting as they should.

Doris stated that this is an enhancement on the requirement for Incident Reporting expanding it to include reporting to Disability Rights California. The letter is a reminder of the reporting obligation under state law and includes a recommended reporting process. Doris also announced that all SLS and Residential vendors should have received this letter and it is important to read what types of incidents need to be reported.

i. HCBS Final Rule Activities for Service Providers

Christina Ontiveros, ELARC HCBS Program Evaluator announced a proposal for a standing agenda item for each VAC meeting that will review the activity given to vendors for that month to complete and submit to her at ELARC. The activity will mirror the one given to ELARC Supervisor~~s~~ and Service Coordinators to complete and submit. The responses will be shared with the assigned Community Services Specialist for follow up with vendors and shared with the ELARC HCBS Workgroup for planning overall compliance by 2020. She wanted to see if the VAC would like to do this for future agendas. The motion was first approved by Ron Rozen and seconded by Vendor Provider who attended the meeting. Motion was approved/second/carried.

IX. Adjourned

The meeting adjourned at 11:30 AM.