

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: EASTERN LOS ANGELES REGIONAL CENTER

Date Completed: 11/15/2016

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INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2015-16, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased, including (but not limited to) managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.
 You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 15-16
Edith Hernandez	Consultant	In collaboration with the Chief of Consumer Srvcs, will update POS/OPS policies, plan and implement policy. Develop & update training & information for consumer services staff. Devleop needed forms & adapt training mtrls & presentations to staff & community. Develop & analyze statistics related to Consumer Srvcs service deli-very. Act as agency rep. for fair hearings including needed re-search, analysis, case develop. & defense in fair hearing. Act as liaison w/ internal/external parties. Provide unit support for service coord. activities in absence of unit supervisor.	\$114,400.00

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 15-16
MARCUM LLP	CPA Accounting Services	Audit of Financial Statements for the FY15/16. Prepared Federal and State exempt organization returns for tax year ending 06/30/2016.	\$ 60,800.00
Miller,Kaplan,Arase & Co., LLP.	CPA Accounting Services	Pension Plan Audit 401A for FY 15/16 in connection with its annual reporting obligation under ERISA. Pension Plan Audit 403B for FY 2015/2016.	\$ 14,000.00
Musick, Peeler & Garrett LLP	Legal Services	Legal Counsel on General Labor Issues and response to Audit letter. Legal Counsel re: employee, safety, discipline, & FMLA issues.Prepare letter responding to Subpoena for Personnel file.	\$ 14,595.60
Enright & Ocheltree, LLP	Legal Services	Legal Counsel on Fair Hearings, Writs of Administrative Mandamus, General Matters, Vendor & Consumer issues. Review of Supporting Unlimited Possibilities discovery issues and Disposition Subpoena. Prepare Objections & Responses to subpoena. Appear at hearing on Motion to Compel. Response to Audit Letter.	\$ 41,567.63
Law Offices of Edward D. Maman	Legal Services	Retained legal counsel for the representation of ELARC in connection with the development of T.Bailey Manor,a supportive/multifamily property.	\$ 12,310.00

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 15-16
Waterson & Huth, LLP.	Legal Consultation	Legal Counsel on Temporary and Permanent Limited Conservatorships..	\$ 3,500.00
Christine Tang	Consultant	In collaboration with the Community Services Unit Sup. & Specialist will provide orientation, transition support & assistance to CSS, Sup., & Mgr regarding CPP projects as deemed necessary. In collaboration with Consumer, Residential, CSS units & CPP staff, will participate as needed in activities to develop through completion highly specialized, residential facilities including but not limited to: ELARC CPP Workgroup; mtgs or follow-up w/ service provider contractor; Srvc Provider; agencies etc..	\$ 36,605.55
Martin Cogan	Consultant	Independ. Contractor agrees to participate as an active member of the ELARC Community Srvcs Dept. Team on identified project work related to the Community Services unit. Also complete assigned work as determined by the Mgr of Community Services.	\$ 53,275.00

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 15-16
Don Daniels	Consultant	Consultant and Project Director of ELARC's CPP Plan for FY 15-16. The CPP Plan paid about 90% of his salary, ELARC paid the difference.	\$ 8,900.00

